Cranbrook Schools Board of Trustees/Governors
Records, 1968-1999

5 linear feet

Acquisition Number: 1991-10

Acquisition: The Records of the Board of Trustees/Governors of the Cranbrook Schools have been drawn from several larger collections. These collections were received from the Office of the Head of the Cranbrook Schools Division.

Access: Access to the collection is unrestricted.

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Preferred Citation: Cranbrook Schools Board of Trustees/Governors Records, Cranbrook Archives, Bloomfield Hills, Michigan.

Processing: The Cranbrook Schools Division Board of Trustees/Governors records were processed by Mary Beth Kreiner in January-March 1991.
History

From 1926-1969, Brookside School, Cranbrook School and Kingswood School each had individual Boards of Trustees. The trust indentures of each school were amended in December of 1969 to allow the formation of a single, unified Board of Trustees representing all three schools. The Board of Trustees of the Cranbrook Schools existed from 1970-1973. The various Cranbrook institutions (the Cranbrook Schools, the Cranbrook Academy of Art and Museum, and the Cranbrook Institute of Science) reorganized in 1973 to become the Cranbrook Educational Community, and the Cranbrook Schools Division (consisting of Kingswood School, Cranbrook School and Brookside School) was created. A single Board of Trustees for the CEC was formed with members representing each of the three aforementioned divisions. At that time, the Cranbrook Schools Board of Trustees became the Board of Governors, serving in an advisory capacity to the Cranbrook Schools Division.

Standing committees associated with the Cranbrook Schools Board of Governors include an Executive Committee and those for Budget and Finance, Buildings and Grounds, Development, Education, Goals, Long Range Planning, and Nominating (for Members of the Schools Division, Board of Governors and CEC Board of Trustees), plus ad hoc committees on Religion and Middle School Reorganization, among others. Before 1984, there were individual committees for each of the three Schools. The two upper schools (Cranbrook and Kingswood) and the middle school were combined to form a single co-ed upper school with one faculty and administration in 1984. After that date, there were only two school committees, one for Brookside School and one representing the Cranbrook/Kingswood Upper School.

Scope and Content

This collection contains the records of the Cranbrook Schools Division Board of Trustees/Governors from 1968-1999. The Board of Trustees series dates from 1968-1973 and includes correspondence, meeting minutes and printed materials. The remaining two series concern the Members of the Cranbrook Schools Division, the Board of Governors and its committees from 1973-1999. These series include correspondence, meeting minutes, pre-meeting information packets and printed materials such as handbooks, annual reports, directories, proposals and indexes.

The records of the Cranbrook Schools Division Board of Trustees/Governors Schools are organized into the following series: I. Board of Trustees; II. Board of Governors - Meetings; III. Board of Governors - Committees
RELATED COLLECTIONS

Unprocessed collections which contain information related to the Cranbrook Schools Board of Trustees/Governors are:

1985-06 Cranbrook Schools
1987-06 Sam Salas Papers
1988-03 Mary Bramson Papers

Any collections concerning the administration of the Cranbrook Schools should also be investigated.

Important subjects covered in this collection:

Brookside School Cranbrook
Cranbrook School
Cranbrook Schools Board of Governors
Cranbrook Schools Board of Trustees
Cranbrook Schools Members
Committees
Corporate Minutes
Financial Statements
Kingswood School Cranbrook
Studies and Reports
Box Number--Description

SERIES I: Board of Trustees

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1. Correspondence relating to the merger of the Boards of Trustees of the three schools; 1966-1968
2. Meeting minutes; 1970
3. Meeting minutes; Jan-Aug 1971
4. Meeting minutes; Sep 1971-Sep 1972
5. Meeting minutes; Oct 1972-Jun 1973
6. Organization and responsibilities, 2 Apr 1970

SERIES II: Board of Governors - Meetings

7. Meeting packet; 12 Nov 1973
8. Annual meeting packet; 4 Jun 1974
9. Meeting minutes; Apr-Nov 1975
10. Annual meeting packet; 5 May and 18 May 1976
11. Meeting minutes, correspondence; 1976
12. Pre-meeting packet; 16 May 1977
13. Pre-meeting packet; 19 Sep 1977
14. Meeting packet; 21 Nov 1977
15. Meeting minutes; 17 Jan 1977
16. Meeting minutes, correspondence; 1978
17. Meeting schedule and committee assignments; 1978-79
18. Pre-meeting packets; 1979

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1. Meeting minutes, correspondence; Jan-Apr 1979
2. Meeting minutes, correspondence, reports; May 1979
3. Meeting minutes, correspondence; Jun-Aug 1979
4. Meeting minutes; Sep-Oct 1979
5. Meeting minutes, correspondence; Nov-Dec 1979
6. Meeting minutes, correspondence; Jan-Jun 1980
7. Meeting minutes, correspondence; Jul-Sep 1980
8. Meeting minutes, correspondence; Oct-Dec 1980
9. Meeting minutes, correspondence; Jan-Feb 1981
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11. Meeting minutes, correspondence; May-Jun 1981
12. Meeting minutes, correspondence; Sep-Dec 1981
13. Meeting minutes, correspondence; Jan-Jun 1982
14. Pre-meeting Information Packets, 15 Sep 1982
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1. Pre-meeting Information Packets, Oct-Nov 1982
2. Pre-meeting Information Packets, 13 Dec 1982
3. Pre-meeting Information Packets, 7 Feb 1983
4. Pre-meeting Information Packets, 18 Apr 1983
5. Pre-meeting Information Packets, 6 Jun 1983
6. Pre-meeting Information Packets, 3 Oct 1983
7. Pre-meeting Information Packets, 5 Dec 1983
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10. Pre-meeting Information Packets, 11 Jun 1984

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1. Pre-meeting Information Packets, 8 Oct 1984
2. Pre-meeting Information Packets, 14 Jan 1985
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12. Pre-meeting Information Packets, 12 Jan 1987

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1. Pre-meeting Information Packets, 15 Apr 1987
2. Pre-meeting Information Packets, 8 Jun 1987
3. Pre-meeting Information Packets, 14 Sep 1987
4. Pre-meeting Information Packets, 7 Dec 1987
5. Pre-meeting Information Packets, 13 Apr 1988
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7. Pre-meeting Information Packets, 26 Sep 1988
8. Pre-meeting Information Packets, 5 Dec 1988
9. Pre-meeting Information Packets, 17 Apr 1989
10. Pre-meeting Information Packets, 12 Jun 1989
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13. Pre-meeting Information Packets, 12 Mar 1990
14. Pre-meeting Information Packets, 18 Jun 1990
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1. Admissions Committee Meeting Minutes; Sep-Oct 1982
2. Report of the Independent Committee on Admissions Policies in Cranbrook Schools; 8 Apr 1985
3. Brookside School Committee; meeting minutes, 3 Oct 1980
4. Buildings and Grounds Committee; meeting minutes, 1980-1983
5. Buildings and Grounds Committee; meeting minutes, correspondence, Jun-Oct 1984
6. Buildings and Grounds Committee; meeting minutes, correspondence, Nov 1984-Apr 1985
7. Buildings and Grounds Committee; meeting minutes, correspondence, Jun-Oct 1985
8. Cranbrook School Committee; meeting minutes, correspondence, 1971-1976
9. Cranbrook School Committee; meeting minutes, Oct 1979-Oct 1980
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