Cranbrook Foundation
RG I: Office Records
1926-1973
19.6 linear ft.

Acquisition Number: 1981-05

Access: Access to the collection is unrestricted.

Copyright: Copyright for this collection is held by the Cranbrook Educational Community.

Index: See end of finding aid. Due to the size of the Academy of Art Records, there is a separate index relating to these records.

Processing: Some portions of this collection were initially inventoried by Beverly Hoffman, Feb 1981. A larger portion of the collection was inventoried and processed by Judith Kirsch and Greg Trendowski, spring, 1990. Additions and changes were made by James M. Luzenski in May of 1991. From 2003-2004, Leslie S. Edwards collected the remaining records, incorporated them, and re-processed the collection. The finding aid was revised to reflect the changes. An additional review of the records with updated indexes was completed in 2012 by Nancy Yee.
Provenance

The records of the Cranbrook Foundation were created and maintained in the various secretarial or executive office locations spanning the years 1927-1973. In 1938, several boxes of George Gough Booth’s records pertaining to the Foundation were transferred to the Foundation, and occasionally, Booth added to them. During the course of several office moves, files were weeded and, from time to time, some files were placed in storage. These processes resulted in retitled folders, several storage collections and some initially processed collections. Insofar as possible, the oldest Foundation records have been identified and brought back together in this accession.

Note: The researcher will find a few documents in this accession which antedate or postdate the years of the Foundation’s existence. These remain in the collection only because they complete a particular file. The bulk of the collection covers the period from 1928 through the mid-1960s.

History

The Cranbrook Foundation (chartered 30 Jun 1955) was a trust and administrative entity established 28 Nov 1927 by George Gough and Ellen Warren Scripps Booth to endow and support the six institutions they founded: Brookside School Cranbrook, Cranbrook School, Kingswood School Cranbrook, Cranbrook Academy of Art, Cranbrook Institute of Science, and Christ Church Cranbrook. The initial mandate of the Foundation was to “add to and strengthen the educational and cultural facilities within the State of Michigan”, and to carry out certain Booth projects. The trust indenture mandated that the Trustees shall “hold, manage, care for, and control the cash and securities, and the properties” in the trust. Initially, this included 50,000 shares of the Class B preferred stock of the George G. Booth Corporation, the portion of the estate known as Cranbrook, and George Gough Booth’s art library and collection of art and architectural objects that were housed at the Architectural Office Building.

When the Foundation was formed in 1927, it was resolved that the Foundation continue the operation of the Cranbrook Architectural Office, and that the chairman, George G. Booth, be authorized to purchase objects that he deem suitable to add to the permanent collection of the Foundation. The Trustees immediately began discussing plans for the building of a girl’s school.

One of the original purposes of the Cranbrook Foundation was to provide for an Academy of Art, the nucleus of which already existed in a group of artisans who had been gathered together by George Gough Booth. During the construction of the other Cranbrook institutions, consideration was not given to the formation of an Academy until most of the work was completed. However, by 1932, the Academy was organized with a few students who were accepted as apprentices to the architects and artists. Instead of deeding the property to the Academy, the Foundation kept
the title, and the property was leased to the Academy Trustees for $1 per year. The Administration Building was built as a headquarters for the Foundation’s general office, in order to separate it from Academy offices. The Cranbrook Academy of Art was run by the Cranbrook Foundation until 1941. The Photography Department was under the Academy of Art from 1939-1943, when it then fell under the auspices of the Cranbrook Central Committee, and finally was under the direction of the P.R. Dept.

Ultimately, the Foundation maintained necessary services and utilities for the various institutions, sharing appropriate costs with them, and granting low interest loans as needed. The Foundation was administered by an office staff working under the authority of a Board of Trustees. The office was operated from several locations throughout its existence.

During the existence of the Foundation, its office occupied space in several buildings. The first office was on the ground floor of the Academy of Art Administration Building.

- 1927-Jun 1929 - The Detroit News, (accounting only)
- 1929-1930 - the Cranbrook Architectural Office, (first floor of north and south wing, Administration Building)
- Jan 1931 - the Cranbrook School headmaster’s residence (planned for Dr. Stevens)
- May 1931-Jun 1933 - the new Cranbrook Academy of Art Administration Building
- Jun 1933-1935 - 2500 Buhl Building, Detroit
- 1935-1942 - Cranbrook House, George Booth’s former office suite in the south end of the west (library) wing (with file rooms on the second floor)
- 1942-c1970 - the Cranbrook Academy of Art Administration Building, second floor (formerly the Art Library)
- Jul 1966-1973 - Cranbrook House (Board Chairman office only)
- c1970 – the Foundation Office moved to Cranbrook House, remaining there until its dissolution in 1973

By 1962, the Foundation Office was responsible for all bookkeeping and record keeping for property accounts, scholarship and special funds for the schools. Investments for all the Institutions were also handled by the office. Secretarial functions were handled by office staff, including typing and mailing minutes for all Board of Trustees. The Institutions, in turn, paid an annual fee to the Foundation for these bookkeeping and secretarial services. The Cranbrook Photo Department provided commercial photographic service to all of the Institutions, and even did some outside work for the Bloomfield Hills and Birmingham police departments.

Utilities, including water and electricity, were maintained by Foundation maintenance staff. The Fire Department (in 1962) had eleven volunteers residing on campus, and was under the supervision of the Foundation. All secretarial and bookkeeping for the Press, Photo and Utilities were provided by the Foundation at no charge. The institutions were billed an annual service fee for maintenance of the utilities.
Scope and Content

The collection was first organized into two series: I. ADMINISTRATIVE AND TRUSTEE RECORDS, 1926-1973 and II. FINANCIAL RECORDS. In May 2003, a series of organizational charts for the Foundation was located which led to a more clear understanding of the original order of the records created by divisional or departmental office. In addition, it was decided at this time to incorporate additional Foundation records that had been transferred to the Archives after the original processing in 1990-1991. Several smaller collections were also incorporated into the collection including the papers of Edward Lerchen (K-45), the Central Library Papers (G-53), CEC Security (K-25), newly discovered Foundation records from the papers of Henry S. Booth, and records from the CEC Office of the President (1991-16). In June 2003, the Archives also received a small collection of materials relating to the Cranbrook Fire Department. Duplicate copies were located in many of the collections. Every attempt has been made to place the original copy (when possible) with the creator, and duplicates have been discarded. Finally, the Foundation ledgers have also been incorporated into the collection.

When the collection was initially processed, no sub-series were developed, however in 2003, new series and subseries were created. The Foundation Records have now been divided into two record groups, RG I: OFFICE RECORDS and RG II: FINANCIAL RECORDS. As of 2003, RG II: FINANCIAL RECORDS has not been processed and includes a large number of Foundation ledger books.

RG I: OFFICE RECORDS has been arranged in seven series.

Series I. Administrative (Boxes 1-13): This series is arranged in four subseries: Board of Trustees, Foundation Staff, Committees, and Office Administration. Included here is correspondence (both outgoing and incoming) from George G. Booth (chairman of the Foundation from 1927-1949), from Executive Directors, Harry S. Booth and Edward Lerchen, and with the Trustees. Also included are the minutes of the meetings of the Trustees, as well as correspondence regarding various members of the Foundation staff, including the Secretary and the educational consultant. Subseries 4: Office Administration has been arranged in five subsubseries: Organization, Gifts, General Office Files, Legal, and Planning.

Series II. Departments (Boxes 13-17): This series consists of the early areas that the Foundation oversaw, with the exception of the Institutions. These include accounting, building and grounds, maintenance, the Police and Fire departments, Cranbrook Photo (until 1939 when it fell under the Academy of Art), the Cranbrook Homestead, and the Foundation office. Additional departments included Guard and Patrolling Services, Jonah Swimming Pool, Architectural and Building Services, Rental Property and the Greenhouse. The departments generally remained in place until 1943 when the Cranbrook Central Committee was formed as a Division, and several of the departments fell under the supervision of the Committee.
There are three subseries in this series: Building and Grounds, the Cranbrook Architectural Office (CAO), and the Cranbrook Homestead (including Cranbrook House and Gardens and the Greek Theatre). The CAO was a separate department until May 1930 when all bookkeeping was assumed by the Foundation. For ease in use, all CAO records have been arranged in this series. In some instances, records relating to departments were filed by office staff and remain as topical files.

Series III. Divisions (Boxes 17-42): This series includes several offices/committees that were established at Cranbrook in an attempt to centralize services. There are six subseries in this series:

**Subseries 1, the Cranbrook Academy of Art (CAA),** was formed in 1932 as a division of the Foundation. The records in this subseries relate to all issues pertaining to the Academy until it became a separate trust institution in mid-1942. Some records post-date 1942 as it was more logical to maintain a group of records than separate them by date. By and large, most pre-1942 records have been removed from the CAA Records of the Administration (1998-05) and housed here, with the exception of Academy student announcement catalogs and publications, such as the *Academy News*. In addition, the Art Collection Purchase records (formerly G88) have been added to this series. On 28 Nov 1927, George Booth donated an art collection to the Foundation and a purchase account was opened. In May 1942, the collection was given to the Academy of Art, however the purchase account remained open to record gifts from the Booths and a few purchases that were subsequently given to the Academy. This subseries consists of eight sub-subseries: Administrative, Financial Records, Art Collection, Correspondence, Evens, Exhibitions, Publications, and Topical.

The second through sixth subseries contain records regarding the various central organizations that were created to support the Cranbrook institutions from 1929 through the early 1970’s. Each organization was developed to address the changing non-academic needs of the institutions it was designed to serve. Outside consulting firms were used on two occasions to analyze the administrative structure of the institutions and to make recommendations for organizational improvements: Cresap, McCormick and Paget in 1960 and Heald, Hobson and Associates in 1969. The findings of the Cresap Report lead to the creation of the Cranbrook Central Services Commission (CCSC) in 1963. This report and all correspondence regarding it are included in the CCSC subseries. The Heald Report was commissioned by the Foundation in 1969 to review the organizational arrangement of Cranbrook’s institutions and eventually lead to the dissolution of the Foundation. The Heald organizational study, related correspondence, and recommendations, are included in the Cranbrook Central Business Office subseries.

1929-1931 Cranbrook Association
1943-1952 Cranbrook Central Committee (Paul Friedrich, Executive Secretary)
1966-1967 Cranbrook Service Advisory Council
1967-1973 Cranbrook Central Business Office (Ed Lerchen, Executive Director)
Subseries 2. The Cranbrook Association, was short-lived just lasting from Jun 1929 to Oct 1931, and was formed as an advisory organization and counsel to the institutions and the Cranbrook Foundation through the Boards of each institution. The Foundation appointed a Chairman of the Board for the Association.

Subseries 3. Cranbrook Central Committee, was formed in Jul 1943, with an Executive Secretary, Paul Friedrich. The two primary functions of this committee was the supervision of common utilities and maintenance, and public relations for all of Cranbrook. The Cranbrook Central Committee was replaced in 1952 by the Public Relations Department, and in 1960, a Public Relations Advisory Council was formed. (By 1966, the Public Affairs Office replaced the P.R. Department and the Advisory Council, and had its offices in the Academy Administration building, functioning as part of the Central Business Office).

Subseries 4. Cranbrook Central Service Commission was formed in Apr 1963 with Arthur Wittliff as the General Manager. It was organized by the Foundation to perform non-academic functions, and was a semi-autonomous division of the Foundation which kept separate records and books. When the Public Relations Department was formed in 1952, the supervision of maintenance, buildings and grounds, and utilities fell under the auspices of the Foundation. In Jul 1964, the Cranbrook Central Service Commission assumed responsibility for the Fire and Police departments, utilities and the Cranbrook Press.

Subseries 5. Cranbrook Service Advisory Council was established in 1966 to fulfill some of the functions of the Central Service Commission, but only lasted until 1967 when the Cranbrook Business Office was formed.

Subseries 6. The Cranbrook Central Business Office (CCBO). In May 1967, the Foundation Board of Trustees adopted a resolution pertaining to the centralization of non-academic affairs. The Cranbrook Central Business Office was managed by the Executive Director, Ed Lerchen, and had six divisions: Controller, Purchasing and Personnel, Plant Services, Food Service, Public Relations and Educational Services. In addition, the Central Business Office had its own administration which included the central telephone and switchboard services and supervision of swimming on campus. The records of the Office of the Controller were previously processed as a separate collection. The records of the Director of Food Services have been removed from this collection to be processed separately as they pertain primarily to the Schools. The records in the following five sub-subseries have been arranged topically and chronologically for ease of use. Some records date from prior to the establishment of the CCBO, as noted below.

Sub-subseries A: Educational Services Division encompassed the Central Library (formed in 1964), the Archives (formed in 1966), and an Audio-Visual Center. These were located at Cranbrook House until the Central Library was transferred to
Cranbrook School c1972. The Archives truly began as early as 1936 in the basement of Cranbrook House under the supervision of Helen McIlroy.

**Sub-sub-series B: Personnel**, contains records relating to Foundation employees, salary studies and benefits packages from 1955-1972.

**Sub sub-series C: Plant Services-Buildings Maintenance** contains records pertaining to skilled trades, and maintenance of the institutions and rental buildings from 1966-1973. Prior to the formation of this office, O.D. “Red” Hillman was in charge of the Building, Maintenance and Construction Departments, while Dominick Vettraino was in charge of the Grounds, Security and Utility Departments.

**Sub sub-series D: Plant Services-Grounds Maintenance** includes all transportation, security and utilities records. For ease in use, the Cranbrook Police and Fire Department (post 1950) records have been arranged in this series.

**Sub sub-series E: Public Affairs**, contains the records of all publicity efforts of the Foundation, including publications. For ease of use, all Public Relations records are contained in this subseries, even though the Public Affairs Office was not formed until 1966. The records in this subseries include publicity studies and efforts as early as 1935.

**Series IV. Cranbrook Institutions (Boxes 42-46):** This series includes six subseries: Brookside School, Christ Church Cranbrook, Cranbrook School, the Institute of Science, Kingswood School and Trust Documents. Trust documents as well as related records for all institutions are included in the Trust Document subseries. Note, a large number of records pertaining to the trust documents were incorporated from the Lerchen Papers.

**Series V. Auxiliary Organizations (Boxes 47-48):** This series is comprised of a variety of organizations that were supported financially by the Foundation, or used Foundation buildings or grounds for their activities.

**Series VI. Events (Box 48):** This series relates to a variety of events that were held under the auspices of the Foundation from 1935-1972.

**Series VII. Property (Box 49):** This series includes one subseries, Real Estate, which the Foundation owned during its’ 46 year history.

The bulk of this collection has first been arranged alphabetically, then chronologically. In some instances, notations of original file headings can be found on some of the documents and every attempt has been made to adhere to this order when possible. Due to the constantly evolving structure of the Foundation and its many departments and divisions, the records have primarily been arranged chronologically in the sub-series from which they grew. In some instances,
records have been arranged in the sub-series in which they ultimately resided. For this reason, dates may not always correspond with the dates of the office of origin.

**Related Collections**

- Cranbrook Foundation: Records of the Executive Secretary, William A. Frayer (1980-04)
- George Gough and Ellen Scripps Booth Financial Papers (1981-02)
- Helen McIlroy Papers (K-798)
- Cranbrook Architectural Office Records (1989-01)
- Institute for Advanced Pastoral Studies (1979-05)
- Cranbrook Foundation: Office of the Controller (1980-03)

George G. Booth, Chairman 1927-1949
Henry S. Booth, Chairman 1949-
Henry S. Booth, Executive Director, 1946-1965
Edward H. Lerchen, Executive Director, 1965-1973
**SERIES I. ADMINISTRATIVE**

**Box 1**

**Subseries 1: Board of Trustees**

1. Chairman, Budget, George G. Booth, 1936-1937
2. Chairman, Correspondence, George G. Booth, 1927-1929
3. Chairman, Correspondence, George G. Booth, 1930-1934
4. Chairman, Correspondence, George G. Booth, 1935
5. Chairman, Correspondence, George G. Booth, Jan-Feb 1936
6. Chairman, Correspondence, George G. Booth, Mar 1936
7. Chairman, Correspondence, George G. Booth, Apr-Sep 1936
8. Chairman, Correspondence, George G. Booth, 1937-1942
9. Chairman, Correspondence, George G. Booth, 1943-1947
10. Chairman, Correspondence, Henry S. Booth, 1949-1959
11. Chairman, Correspondence, Henry S. Booth, 1960-1963
12. Chairman, Correspondence, Henry S. Booth, 1964-1965
13. Chairman, Correspondence, Henry S. Booth, 1966-1972
14. Chairman, Notes, George G. Booth, 1938, 1943
15. Chairman, Reports, George G. Booth, 1930-1933
16. Chairman, Reports, George G. Booth, 1935-1936
17. Chairman, Tower Cottage Lease, George G. Booth, 1942
18. Chairman, Memorials, George G. Booth, 1949
21. General Correspondence/Notices, 1932-1940

**Box 2**

1. General Correspondence/Notices, Feb 1941-May 1945
2. General Correspondence/Notices, 1946-1953
3. Secretary Correspondence, Cecil A. Billington, 1930-1937
4. Secretary Correspondence, Cecil A. Billington, 1939-1944
5. Secretary Correspondence, Cecil A. Billington, 1945-1946, 1948
6. Trustee Biographical, Ralph Stone, Jan 1954
7. Trustee Certificate of Appointment, 1947-1953
8. Trustee Correspondence, William H. Baldwin, 1962
9. Trustee Correspondence, Oliver Leo Beaudette, 1947-1948
10. Trustee Correspondence, Henry Scripps Booth, 1927, 1935, 1941-1945
11. Trustee Correspondence, James Scripps Booth, 1927, 1941-1953
12. Trustee Correspondence, Stephen Farr Booth, 1964
14. Trustee Correspondence, Robert Henry Daisley, 1946-1962
16. Trustee Correspondence, William Sydor Gilbreath, Jr., 1951-1971
17. Trustee Correspondence, John W. Gillette, Jr., 1953-1957
19. Trustee Correspondence, Henry Schoolcraft Hulbert, 1927-1959
20. Trustee Correspondence, Ormond E. Hunt, 1960-1963
22. Trustee Correspondence, Samuel S. Marquis, 1927-1946, 1956
24. Trustee Correspondence, Charles F. Moore, Jr., 1962-1963
25. Trustee Correspondence, H. Gray Muzzy, 1945-1953
26. Trustee Correspondence, Gustavus Debrille Pope, 1927-1941
27. Trustee Correspondence, Fred W. Sanders, 1945-1962

Box 3
1. Trustee Correspondence, Ralph Stone, 1928, 1935-1942
2. Trustee Correspondence, Ralph Stone, 1944-1950
3. Trustee Correspondence, Ralph Stone, 1951-1956
4. Trustee Correspondence, Richard B. Wallace, 1964
5. Trustee Correspondence, Charles E. Wilson, 1957, 1983
6. Trustee Correspondence, Thomas E. Wilson, 1962
7. Trustee Reports, Nominating Committee, May 1953
8. Trustee Reports, Planning Committee, 1946
   Meeting Minutes Index
   Meeting Minutes Ledger I, 28 Nov 1927-13 Jul 1939

Box 4
Meeting Minutes Ledger II, 26 Oct 1939-2 Aug 1951

Box 5
Meeting Minutes Ledger III, 1 Nov 1951-16 Dec 1961

Box 6
Meeting Minutes Ledger IV, 3 Feb 1962-26 Jun 1973
1. Meeting Minutes Draft, Apr 1973

Box 7
Subseries 2: Foundation Staff
1. Consultant, Biographical, Edwin S. Burdell
5. Executive Director, Correspondence, Edward H. Lerchen, 1965-1966
6. Executive Director, Correspondence, Edward H. Lerchen, 1967
7. Executive Director, Correspondence, Edward H. Lerchen, 1968
8. Executive Director, Correspondence, Edward H. Lerchen, 1969
9. Executive Director, Correspondence, Edward H. Lerchen, 1970
10. Executive Director, Correspondence, Edward H. Lerchen, 1971
11. Executive Director, Correspondence, Edward H. Lerchen, 1972
12. Executive Director, Correspondence, Edward H. Lerchen, 1973
14. Executive Secretary, Annual Report, Nov 1937
15. Executive Secretary, William A. Frayer, 1935
16. Executive Secretary, William A. Frayer, Jan-Feb 1936
17. Executive Secretary, William A. Frayer, Mar-May 1936
18. Executive Secretary, William A. Frayer, Jun-Dec 1936
19. Executive Secretary, William A. Frayer, 1937-1938
20. Secretary, Arthur Wittliff, 1948-1965

Box 8

1. Staff Correspondence, George W. Hance, 1928-1932
2. Staff Correspondence, Gavril and Irena Moigredan, 1965-1971
3. Staff Correspondence, Walter Nichols, 1951-1957
4. Staff Correspondence, C. DeForest Platt, 1928-1929
5. Staff Correspondence, Michael Vettraino, 1942-1955
6. Staff - General Correspondence, 1928-1973
7. Staff Lists, 1928-1930, c1973

Subseries 3: Committees

8. Cranbrook Committee on Civilian Defense, 1942, 1951
10. Cranbrook Housing Committee - Rental Properties, 1958-1973
12. Cranbrook Utilities Committee, Report, Feb 1941
13. General Committee – Junior College, 1940-1941
15. General Committee – Junior College, Meeting Minutes, 1940-1941
16. General Committee – Junior College, Reports, Jan 1941
17. Joint Boards of Cranbrook – Founders’ Day Reports, 1957
18. Joint Boards of Cranbrook – Founders’ Day Reports, 1959
19. Pan-Cranbrook Finance Committee, correspondence, reports, 1959-1961
20. Pro-Tem Organizational Committee, 1962

**Box 9**

**Subseries 4: Office Administration**

**Sub-subseries A: Organization**

1. Cranbrook Foundation, Amended By-laws, 1946
2. Cranbrook Foundation, Amended By-laws, 1954
3. Cranbrook Foundation, Articles of Incorporation, 1955
4. Cranbrook Foundation, By-laws, 1927
5. Cranbrook Foundation, By-laws, 1947
6. Cranbrook Foundation, Deed of Gift, 1971
7. Cranbrook Foundation, Effect of the Tax Reform Act, 1969
8. Cranbrook Foundation, Indenture, 1927
9. Cranbrook Foundation, Indenture Drafts, 1927
11. Cranbrook Foundation Organizational Documents, 1927-1955
12. Cranbrook Foundation, Policy; Requests, Appropriations and Construction, 1951-1955
13. Cranbrook Foundation, System of Accounts, 1927
15. Cranbrook Foundation, Union Agreements, 1968-1973
16. George G. Booth Foundation, Articles of Association, 1927

**Box 10**

**Sub-subseries B: Gifts**

1. Contributions, Detroit Society of Arts & Crafts, 1928-1934
2. Contributions, UM Traveling Fellowship, 1932-1937
3. Contributions, UM Traveling Fellowship, 1938-1948
4. Contributions, UM Traveling Fellowship, 1949-1967
5. General Correspondence, 1959-1965
6. General Correspondence, 1966
7. General Correspondence, 1967-1970
15. Detroit Institute of Arts, 1952-1965
17. Kingswood School – Scholarship Funds, 1947-1957
19. University of Michigan – Clements Library, 1931
20. Theodore O. Yntema, 1956-1964

Box 11

Sub-subseries C: General Office Files (Topical)

1. "A" correspondence, 1931-1969
3. Advisory Board (Schools), 1933-1967
4. "B" correspondence, 1938-1965
5. Bedell Company of Michigan, 1932-1933
7. Bloomfield Fire Department Equipment, Mar 1962
8. Bloomfield Hills, General Correspondence, 1935-1959, 1973
10. Census of Cranbrook Employees, Mar 1952
15. Ephemera, c 1951
17. First National Bank, 1927-1933
20. "G" correspondence, 1931-1952
22. "H" correspondence, 1928-1952
23. Housing, 1951-1952
24. Housing Facilities - Floor Plans, n.d.
25. "I" correspondence, 1931-1939, 1949
26. Insurance, 1929-1932
27. Insurance, 1947-1952
28. Inter-Institutional Tuition, 1927-1937, 1955

Box 12
1. "J" correspondence, 1933-1941
3. "K" correspondence, 1938-1952
4. "L" correspondence, 1942-1961
5. "M" correspondence, 1928
6. McIlroy, Helen, 1953
9. "N" correspondence, 1942-1953
10. National Kindergarten Association, 1942
12. "O-P" correspondence, 1940-1952
13. Oakland County Citizenship Day, 1940-1941
15. Player, Cyril A., 1938-1952
16. Progressive Education Association, 1938-1939
17. Publications, 1961-1965
18. "R" correspondence, 1929-1932, 1951
22. Traffic and Visitor Control, 1947, 1953
23. USA Govt, Select Committee on Small Business, 1961-1969
24. USA Govt, WWII Office of Production Management, 1941-1943
25. USA Govt, WWII Petroleum Administration for War, 1942-1943
26. "V" correspondence, 1927-1933
27. "W" correspondence, 1928-1947
28. Yale University Press, 1943
29. Ypsilanti Reed Furniture Co., 1932

Box 13

Sub-subseries D: Legal

1. Butzel, Eaman, Long, etc., 1933-1941
2. Butzel, Eaman, Long, etc., 1942-1948, 1951
4. Senate Bill #115, 1949
5. Stevenson, Butzel, Eaman & Long, 1930

Sub-subseries E: Planning

7. Master Plan, Robert Harder Snyder & Assoc., 1964-1965

SERIES II. DEPARTMENTS

Subseries 1: Building and Grounds

12. Fire Department-Correspondence, nd, 1943-1980
13. Fire Department-Fire truck, 1934-1937
14. Fire Department Hydrants List, 1942

Box 14

1. Fire Department Meeting Minutes, 1944-1947
2. Fire Department Meeting Minutes, 1948-1949
3. Fire Department Reports, 1944-1949
5. Landscape, General Correspondence, 1936-1957, 1966
6. Landscape, Notes, n.d.
7. Maintenance Department, 1932-1957
10. Residence Floor Plans, 1948-1957
11. Residence Floor Plans (#2), 1947-1957
12. Street Lighting, 1928, 1950
14. Utilities, Cranbrook General Utilities Committee, 1941-1942
15. Utilities, Cranbrook General Utilities Committee, 1950
16. Utilities, General Correspondence, 1940-1959
17. Utilities, Electricity, 1946-1968

Box 15

4. Utilities, Reports, 1940, 1951
5. Utilities: Sewage Disposal, 1931, 1938

Box 16

1. Utilities: Sewage Disposal, 1961-1963
2. Utilities: Sewage Disposal Specifications, 1940
8. Utilities: Water Tank (South Cranbrook), 1927-1930

Box 17

Subseries 2: Cranbrook Architectural Office

1. Architectural Office Construction, 1925-1927
2. Architectural Office History (by Henry S. Booth), Nov 1983
3. Correspondence, John Buckberrough, 1939, 1943-1952
4. Correspondence, Charles P. Wermuth & Son, 1928-1942
5. Correspondence, Ray S.M. Wilde, 1927-1928
6. Exhibitions, 1927
7. Meeting Minutes, 1926
8. Outline of Work, 1948
9. Payments (compiled list), Charles P. Wermuth & Son, Inc., 1928-1942
10. Staff Vacation Schedules, 1926-1927

Subseries 3: Cranbrook Homestead

11. Correspondence, 1953, 1961
13. Cranbrook House Gardens, General Correspondence, 1962-1966
15. Cranbrook House, Suggestions for Use, 1949-1950
17. Greek Theatre, Publications, 1916-1923

SERIES III. DIVISIONS
Subseries 1: Cranbrook Academy of Art

Sub-subseries A: Administrative

18. Annual Reports, 1934
19. Annual Reports, Jun 1935
20. Annual Reports, Jun 1936
21. Annual Reports, Jun 1937
22. Annual Reports, Oct 1937
23. Annual Reports, Jun 1938

Box 18

1. Annual Reports, Jun 1939
2. Annual Reports, Semi-annual Report, Jan 1940
3. Annual Reports, Oct 1940
4. Annual Reports, Feb 1941
6. Art Council, Minutes, 1932
7. Board of Trustees, Memorandum, Jul 1933
8. Faculty Meeting Minutes, Nov 1941
9. Personnel Agreements, 1932
10. Personnel, Staff List, 1934
11. Plan of Work, c1928-1929, 1932
12. Reports, Walter Baermann, Oct 1941
13. Reports, Faculty and Staff Response to Baermann Report, Nov 1941
14. Reports, Eliel Saarinen, Jan 1942

Sub-subseries B: Financial Records

15. Accounts Receivable – Garage Rent, Mar 1939-Jan 1940
16. Accounts Receivable – Miscellaneous Charges, Apr 1938-Jan 1940
17. Accounts Receivable – Photo Dept., Jul-Dec 1939
18. Accounts Receivable – Print Shop, Sep 1937-Jan 1940
19. Accounts Receivable – Registration and Tuition, Jul 1937-Jun 1940
20. Accounts Receivable – Supply Sales, Jul 1937-Jan 1940
22. Arts and Crafts Record Book, 1928-1930

Box 19
1. Arts and Crafts ledger, 1929-1933
2. Arts and Crafts Studios payroll, 1930-1932

Box 20

1. Budget, 1933-1935
2. Budget, Apr 1942
3. Budget Observations, George G. Booth, Jun 1939
4. Budget and Operating Expenses, 1932
5. Budget and Salary Schedule, 1933
6. Condensed Statement, 1939-1942
7. Cost of Operations – Craft Shops, 1930-1932
8. Financial and Statistical, Oct 1941
9. Insurance, 1941-1942
10. Inventory, Architectural Department, 1928-1939
11. Inventory, Art Academy Dormitories, 1929-1939, 1953
12. Inventory, Art Academy Residences and Garage, 1938-1939
13. Inventory, Art Club, 1929-1940
15. Inventory, Craft Shops – Bindery, 1929-1933
16. Inventory, Craft Shops – Cabinet Shop, Aug 1931, Jul 1932
17. Inventory, Craft Shops – Ceramic Shop, 1933, 1940
18. Inventory, Craft Shops – Printing, 1929-1932, 1938-1940
19. Inventory, Craft Shops – Silver Shop, 1933
20. Inventory, Craft Shops – Weaving, 1930, 1937-1945
21. Inventory, Fire Department Equipment, 1941
22. Inventory, Milles House, 1930-1931
23. Inventory, Miscellaneous, 1935-1938
24. Inventory, Photo Department, Jan 1939
25. Inventory, Rugs and Glass, 1931-1933
26. Inventory, Saarinen House, 1942-1943
27. Operating Statement, 1937-1938
28. Salary List, c1938
29. Student Registration, 1937-1941

Sub-Subseries C: Art Collection

32. Chiurazzi Catalog, 1929
33. Chiurazzi Price List, 1929
Box 21

1. Inventories, Coin Collection, n.d.
2. Inventories, CAA Student Purchases, 1943-1948
3. Inventories, Fabric Collection, Nov 1927, 1941
4. Inventories, Museum Collection, 1932-1950
5. Inventories, Photographs, 1933-1934
6. Inventories, Silver Pieces for Sale, 1930
7. Loan Receipts, Detroit Institute of Arts, 1918, 1928, 1944
9. Purchase Records, American Association of Museums, 1926-1927
11. Purchase Records, Architectural Fragments, 1926
14. Purchase Records, Bert Crowther, 1963
15. Purchase Records, Brummer Gallery Inc., 1927-1931
18. Purchase Records, Carr & Son, 1929-1932
19. Purchase Records, Carr & Son, 1938-1939
20. Purchase Records, Carr & Son, 1949-1950
25. Purchase Records, David Evans, 1929-1930
27. Purchase Records, Foreign Purchases, 1914
28. Purchase Records, Foreign Purchases, 1928-1938
29. Purchase Records, Marshall Fredericks, 1939-1942
31. Purchase Records, Fujita & Company, 1939-1941

Box 22

2. Purchase Records, Goldschmidt Galleries Inc., 1926-1929
3. Purchase Records, Gumps, 1937-1941
5. Purchase Records, Hammer Galleries, 1939-1941
| 7. | Purchase Records, Heeramaneeck Galleries, 1940-1948 |
| 8. | Purchase Records, The Herter Looms, 1919 |
| 10. | Purchase Records, Jacob Hirsch, 1926-1940 |
| 15. | Purchase Records, C. W. Kraushaar Art Galleries, 1944-1945 |
| 17. | Purchase Records, C. T. Loo & Company, 1939-1944 |
| 20. | Purchase Records, Midtown Galleries, 1944-1947 |
| 21. | Purchase Records, Carl Milles, 1930-1940 |
| 23. | Purchase Records, Morris & Company, 1930-1931 |
| 26. | Purchase Records, Paintings, 1925-1944 |
| 30. | Purchase Records, Roman Bronze Works, 1924 |

**Box 23**

| 2. | Purchase Records, Schneider-Gabriel Galleries, 1943-1944 |
| 3. | Purchase Records, Scott & Fowles, 1922 |
| 5. | Purchase Records, Arnold Seligmann, Rey & Co., Inc., 1930, 1940 |
| 6. | Purchase Records, Zoltan Sepesky, 1936-1951 |
| 7. | Purchase Records, The Society of Arts & Crafts, Boston, 1925 |
| 8. | Purchase Records, Society of Arts & Crafts, Detroit, 1917-1926 |
| 9. | Purchase Records, Society of Arts & Crafts, Detroit, 1929-1931 |
| 10. | Purchase Records, Spink & Son, 1929-1939 |
| 11. | Purchase Records, Spink & Son, 1940-1947 |
| 14. | Purchase Records, Swedish Association of Arts and Crafts, 1927 |
17. Purchase Records, “W”, 1940-1944
22. Vouchers, Miscellaneous Purchases, 1929-1931, 1949

Sub-subseries D: Correspondence

23. Frank Leonard Allen, 1930-1935
25. Walter Baermann, 1941

Box 24

1. Tor Berglund, 1929-1932
2. George G. Booth, 1928-1932
3. George G. Booth, 1933-1937
4. George G. Booth, 1938-1944
5. John C. Burnett, 1930
6. Jean Eschmann, 1929-1933
7. David Evans, 1932-1933
8. Marshall Fredericks, 1933-1934
9. Waylande DeSantis Gregory, 1930-1932
10. Waylande DeSantis Gregory, Jan-Feb 1933
11. Waylande DeSantis Gregory, Mar-Feb 1934
12. Waylande DeSantis Gregory (court case), 1934-1935
13. Roy W. Kemp, 1933
15. Henry P. Macomber, 1930
16. Carl Milles, 1929-1930
17. Carl Milles, 1931
18. Carl Milles, 1932-1933
19. Carl Milles, 1934
20. Carl Milles, 1935
21. Carl Milles, 1936
22. Carl Milles, 1937
23. Carl Milles, 1938-1952

Box 25

1. Anders Nissen, Jul 1933
2. James L. Oliver, 1930-1931
3. Cyril A. Player, 1942
4. Richard P. Raseman, 1932-1933
5. Richard P. Raseman, 1934
7. Richard P. Raseman, 1936
8. Richard P. Raseman, 1937
9. Richard P. Raseman, 1938-1940
10. Richard P. Raseman, Jan-Jul 1941
11. Richard P. Raseman, Jul-Dec 1941
12. Richard P. Raseman, 1942-1945
13. Eliel Saarinen, 1932-1934
14. Eliel Saarinen, 1935
15. Eliel Saarinen, 1936-1937
16. Eliel Saarinen, 1938-1942
17. Zoltan Sepeshy, 1933-1934
18. Maja Andersson-Wirde, 1929-1933
19. Frank Lloyd Wright, 1934-1937

Sub-subseries E: Events

Box 26

1. Competitions, 1934-1942
2. Convention, Michigan Engineering Society, Mar 1940
3. Crandemonium Ball, Clippings, 1934
4. Crandemonium Ball, Clippings, 1936
5. Crandemonium Ball, Correspondence, Feb-Mar 1936
6. Crandemonium Ball, Ephemera, 1934
7. Crandemonium Ball, Ephemera, 1936
8. Crandemonium Ball, Floor Plans, n.d.
9. Crandemonium Ball, Lists, c1936
10. Helsinki University Chorus, Correspondence, 1937-1938
11. Helsinki University Chorus, Publications, 1938
12. Invitations, 1932-1942
13. Lecture, “Address by Eliel Saarinen”, Apr 1931

Sub-Subseries F: Exhibitions

17. Artist’s Cards, Contemporary American Paintings, 1935
18. Catalogs, Cranbrook Museum Art Collection, 1930
19. Catalogs, 1930-1933
21. Catalogs, 1940

Box 27

1. Correspondence, Contemporary American Paintings, Jan 1935
2. Correspondence, Contemporary American Paintings, Feb 1935
3. Correspondence, Contemporary American Paintings, Mar-Apr 1935
4. Correspondence, Austrian Watercolors and Graphics, 1936-1937
5. Correspondence, Cranbrook Life Exhibition, Oct 1939-Jan 1940
6. Correspondence, Cranbrook Life Exhibition, Feb 1940
7. Correspondence, Cranbrook Life Exhibition, Mar 1940
8. Correspondence, Cranbrook Life Exhibition, Apr 1940
9. Correspondence, Cranbrook Life Exhibition, 1 May-14 May 1940
10. Correspondence, Cranbrook Life Exhibition, 15 May-31 May 1940
11. Correspondence, Cranbrook Life Exhibition, Jun-Sep 1940
12. Correspondence, Cranbrook Life Exhibition, Oct 1940-May 1941
13. Correspondence, Curry-Benton Drawing and Watercolor Exhibition, 1936-1937
14. Financial, Cranbrook Exhibition – DIA, Dec 1931

Sub-Subseries G: Publications

15. *Academy News*, May 1939
16. *Academy News*, 1940
17. *Academy News*, 1941

Box 28

1. Carl Milles, 1940-1950
2. Catalogues, Nov 1933
3. Course Announcements, 1932-1936
4. Course Announcements, 1939-1941

Sub-Subseries H: Topical

5. Alumni Correspondence, 1937-1938
6. Alumni Correspondence, 1939
7. Art Club Register, 1937
8. Art Club Residents, 1932-1933
9. Children’s Art Class – Announcements, 1937-1940
10. Children's Art Class – Saturday Morning, Enrollment Forms, 1940-1942
11. Children's Art Class – Saturday Morning, Enrollment Record, 1937-40
12. Cranbrook Life Class, 1930-1932
13. Junior College Committee, 1940-1941
14. Junior College Committee, Questionnaires, May 1940
15. Junior College Committee, Survey Report, Oct 1940
16. Junior College, Research, 1942
17. Student Enrollment, 1933-1935
18. Student Enrollment, Fall 1935-1938
19. Student Enrollment, Spring 1939-Summer 1940
20. Student Enrollment, Fall 1940-Fall 1942
21. Writings, George G. Booth, 1928-c1934
22. Writings, Carl Milles, 1943
23. Writings, Cyril A. Player, “Cranbrook Academy’s Roster of Distinguished Alumni”, Jul 1942
24. Writings, Cyril A. Player, “Project for an Academy of Arts”, ca 1930

Box 29

Subseries 2: Cranbrook Association [1929-1931]

1. Articles of Association, Jun 1930
2. By-laws, Jun 1930
3. Correspondence, 1929-1931
4. Minutes, Jun 1930-May 1931

Subseries 3: Cranbrook Central Committee [1943-1952; formation of, 1935-1937]

5. Consolidating Indenture, 1949
6. Correspondence, Etc., 1943-1945
7. Correspondence, 1946-1948
8. Correspondence, Feb-Jul 1949
9. Correspondence, Aug-Oct 1949
10. Correspondence, 1950-1952
11. Formation, Central Bookkeeping, 1936
12. Formation, Central Switchboard, cFeb 1936
13. Formation, Correspondence, 1935
14. Formation, Meeting Minutes, 1936
15. Formation, Meeting Minutes, Dec 1937
17. Formation, Plans, 1934-1935

Box 30

Meeting Minutes Ledger Nov 1930-Jun 1952
Box 31

1. Minutes, 1945-1952
2. Non-Academic Functions, Correspondence, Jan-Sep 1948
3. Non-Academic Functions, Correspondence, Oct-Nov 1948
4. Non-Academic Functions, Correspondence, Dec 1948-Jan 1949
5. Non-Academic Functions, Correspondence, Feb 1949
7. Non-Academic Functions, Report, 1948
9. Non-Academic Functions, Resolution, c1948
10. Organization Charts, c1930, 1948
13. Photography Dept., Reports, 1946-1947
14. Reports on Future Planning, 1946, 1951

Subseries 4: Cranbrook Central Service Commission [1963-1966]

15. Agreement to Organize, 1963
16. Correspondence, 1962

Box 32

1. Correspondence, 1963
2. Correspondence, Budget, Statement of Operations, 1964
3. Correspondence, 1965-1966
5. Cresap Report, Correspondence, 1960
6. Cresap Report, Correspondence, 1961
7. Cresap Report, Cranbrook Institute of Science Follow-up, 1965

Box 33

1. Employee Benefits, 1960-1965
2. Executive Committee, Minutes, Apr-Aug 1965
3. Expense Analysis, 1961-1964
4. Food Services Proposal, 1965
5. Formation, 1962
6. Minutes, 1965
7. Personnel Advisory Committee Minutes, 1957-1963
8. Pro-Tem Committee Correspondence, 1962
10. Skilled Trades Centralization, 1965
11. Wage and Hours Policies, 1964
12. Meeting Minute Book
   CPAC Jan 1957-May 1963
   CCC May-Nov 1963
   CPAC/CCC Joint Meeting 25 Nov 1963
   CSC Mar 1964-Mar 1965

Box 34

Subseries 5: Cranbrook Service Advisory Council [1966-1967]
1. Correspondence and Minutes, 1966-1967
2. Formation, Correspondence, 1965

Subseries 6: Cranbrook Central Business Office [1967-1973]
3. Centralization Remarks, 1967
4. Correspondence, 1966-1970
10. Operations, Postal Services, Correspondence, 1965-1970
15. Organizational Study, Jul 1969
16. Organizational Study, Correspondence, Jan – Apr 1969
17. Organizational Study, Correspondence, May – Nov 1969
18. Reorganization Plan, Dec 1972
19. Reorganizational Plan, Correspondence, 1972-1973
20. Resolutions, 1967

Sub-subseries A: Educational Services Department

Box 35
1. Cranbrook Archives, Proposal, May 1966
2. Cranbrook Audio-Visual Services, Correspondence, 1967-1971
3. Cranbrook Audio-Visual Services, Equipment, Grant Requests, May 1968
5. Cranbrook Central Library, Annual Reports, 1964-1973
6. Cranbrook Central Library, Board Summary, Nov 1965
7. Cranbrook Central Library, Budgets, 1964-1968
8. Cranbrook Central Library, Dir., Mayo Derouchie Correspondence, 1969
11. Cranbrook Central Library, General Correspondence, 1964-1972
15. Cranbrook Central Library, Inventories, 1957-1974

Box 36


Sub-subseries B: Personnel Department / Personnel Advisory Committee

5. Administrative Heads, Correspondence, 1966-1967
6. Administrative Heads, Correspondence, 1968
7. Administrative Heads, Correspondence, 1969-1970
8. Benefits, Hours, and Salaries, Correspondence, 1965-1967
11. Benefits, Hours, and Salaries, Notes, [n.d.]
12. Contracts, Correspondence, 1968-1969
13. Contracts, Forms, [n.d.]
15. Cranbrook Job Study, Correspondence, 1957
16. Equal Employment Opportunity, Correspondence, 1966
17. General Correspondence, 1957-1963
18. General Correspondence, 1966-1967
19. General Correspondence, 1968-1969

Box 37

1. General Correspondence, 1971-1972
2. Job Charts, 1950-1957
5. Psychologist, Correspondence, 1964
6. Psychologist, Correspondence, 1965-1966
7. Psychologist, Correspondence, 1968-1973
9. Staff, Jack W. Lees, Correspondence, 1966-1968
10. Time Off Policy, 1950
11. Unions, Correspondence, 1968

Sub-subseries C: Plant Services-Buildings Maintenance

14. Cranbrook School – Faculty Apartments, Feb 1970

Box 38

1. Maintenance Lists, 1969
2. Staff Training, 1969-1972

Sub-subseries D: Plant Services-Grounds Maintenance

3. Cranbrook House Greenhouse, Correspondence, 1961-1973
4. Dutch Elm Disease, Correspondence, 1965-1968
5. Dutch Elm Disease, Experiments and Evaluations, 1968-1971
7. General Correspondence, 1959-1967
8. General Correspondence, 1968-1969
9. General Correspondence, 1970-1973
10. Grounds Closings, Correspondence, 1969-1972
15. Security, Correspondence, 1957-1969

Box 39

6. Utilities, Reports, 1941-1963
7. Vehicles, 1966

Sub-subseries E: Public Relations

10. Public Affairs Office, General Correspondence, 1970
11. Public Affairs Office, General Correspondence, 1971
15. Public Affairs Office, Public Affairs Director Applicants, Jan-Apr 1968
16. Public Affairs Office, Director Job Description, c1966-1967
17. Public Affairs Office, Photography, 1970
20. Public Relations Council, Meeting Minutes, 1961-1964

Box 40

1. Public Relations Council, Meeting Minutes, 1965-1966
7. Public Relations Department, Annual Reports, 1955-1960
8. Public Relations Department, Annual Reports, 1961-1966
9. Public Relations Office, Correspondence, Carl Milles, 1953-1959
13. Public Relations Office, General Correspondence, 1951-1955
15. Public Relations Office, General Correspondence, 1962-1965

Box 41

3. Tamblyn and Tamblyn, Bulletins No. 1-7, 1935-1936
4. Tamblyn and Tamblyn, Contracts, 1935-1936
5. Tamblyn and Tamblyn, Correspondence, 1935
6. Tamblyn and Tamblyn, Correspondence, 1936 – Mar 1937
8. Tamblyn and Tamblyn, Promotional Report, Jul 1936
9. Tamblyn and Brown, Correspondence, 1958-1959
10. Tamblyn and Brown, Fund Raising Survey, Sep 1959

Box 42

1. Barton-Gillet Company, General Correspondence, Aug 1965-Dec 1966
2. Barton-Gillet Company, General Correspondence, 1967
3. Barton-Gillet Company, General Correspondence, 1968
4. Barton-Gillet Company, General Correspondence, 1969

SERIES IV. CRANBROOK INSTITUTIONS

Subseries 1: Brookside School

8. Correspondence, 1927-1949
9. Correspondence, 1951-1964
10. Correspondence, 1967-1972
Subseries 2: Christ Church Cranbrook

12. Correspondence, 1927-1943
13. Correspondence, 1946-1949
14. Correspondence, 1950-1957
15. Plan of Dissolution, 1973
16. Revised Planting Plan, 1928
17. Trust Documents, 1925, 1947

Box 43

Subseries 3: Cranbrook Institute of Science

1. Correspondence, 1931-1933
2. Correspondence, 1934-1939
3. Correspondence, 1940-1946
4. Correspondence, 1947-1949
5. Correspondence, 1950-1964
6. Correspondence, 1965-1972
7. Correspondence, W. Bryant Terrell, 1929-1935
8. Press Releases, 1935-1936

Subseries 4: Cranbrook School

10. Auditorium, 1962
12. Calendar, 1934-1935
13. Correspondence, 1927- Aug 1933
14. Correspondence, Oct 1933- Dec 1940
15. Correspondence, 1941-1950

Box 44

1. Correspondence, 1951-Jul 1969
2. Equipment Forecast, 1965
4. Ice Skating Rink, 1956
7. Silverware, nd
Subseries 5: Kingswood School

9. Correspondence, 1930-1932
10. Correspondence, 1933-1951
11. Correspondence-Flatware
12. Correspondence-Furniture, 1930
13. Correspondence-Library, 1934
14. Organization Chart, 1931

Subseries 6: Trust Documents

15. Brookside School, 1925, 1926

Box 45

1. Correspondence, 1939 – 1941
2. Correspondence, 1941 – 1942
3. Correspondence, 1946 – 1954
5. Cranbrook Academy of Art, 1942
6. Cranbrook Institute of Science, 1932
7. Cranbrook School, 1927, 1942
8. Cranbrook School, Consolidation of Trustees, 1942-1945
9. Cranbrook School, Vault Copies, 1926-1941

Box 46

2. Cranbrook Schools, 1971
6. Sale of Newspaper Stock, c1971
7. Supplemental Trust, 1960, 1971
8. Trust Resolution, 1972

Box 47

SERIES V. AUXILIARY ORGANIZATIONS

1. Cranbrook Theatre School, Address List- Students, 1969
2. Cranbrook Theatre School, Board of Directors, 1966-1967
3. Cranbrook Theatre School, Correspondence, 1942-1955
4. Cranbrook Theatre School, Correspondence, 1956-1957
5. Cranbrook Theatre School, Correspondence, 1960-1966
6. Cranbrook Theatre School, Correspondence, 1967
7. Cranbrook Theatre School, Correspondence, 1968-1969
8. Cranbrook Theatre School, Correspondence, 1971-1973
10. Cranbrook Theatre School, Prospectus, 1944, 1965
12. Cranbrook Theatre School, Scholarships, 1969
13. Cranbrook Theatre School, Storage Inventory, c1970
14. Center for Environmental Research, Correspondence, 1962-1963
15. Center for Environmental Research, Correspondence, 1964-1965
16. Creative Music Center, 1966

Box 48

1. Institute for Advanced Pastoral Studies, Correspondence, 1957-1972
2. Proposed Summer Arts Program, 1967
3. Bach Festival, Mar-May 1966

SERIES VI. EVENTS

4. Centennial Salute to George Booth, 24 Sep 1964
5. Cranbrook Cultural Events, 1935-1948
8. Cranbrook Jubilee, Address Lists, Sep 1952
9. Cranbrook Jubilee, Board Members, Sep 1952
10. Cranbrook Jubilee, Clippings, 1952
11. Cranbrook Jubilee, Correspondence with Speakers, Aug-Nov 1952
12. Cranbrook Jubilee, Cranbrook Census, 15 Apr 1952
14. Cranbrook Jubilee, General Correspondence, Jun-Nov 1952
15. Cranbrook Jubilee, Invitee Correspondence, Oct 1952
16. Cranbrook Jubilee, Joint Meeting Speeches, 1952
17. Cranbrook Jubilee, Map of Quadrangle, 1952
18. Cranbrook Jubilee, Presentation Notes, 1952
20. Cranbrook Jubilee, Speeches, Oct 1952
23. Employee Christmas Parties, Lists, 1949-1959
24.Independent Learning Symposium, 1966
25. Reception, Christopher Corkery, Mar-Oct 1972
29. Reception, Princess Christina of Sweden, Oct 1972

Box 49

SERIES VII. PROPERTY

Subseries A: Real Estate

1. Assessors Plat #6, Deeds, 1940, 1957
2. Assessors Plat #6, George Coleman Booth, Correspondence, 1947-1948
3. Assessors Plat #6, Irving Babcock, Correspondence, 1948-1960
4. Assessors Plat #6, James Nance, Correspondence, 1958-1960
5. Birmingham Homes, 1946-1950
12. Correspondence, Harold Lee Ward, 1931-1932
13. Cranbrook – Brookside School, 1939
14. Cranbrook – Cranbrook School, 1926-1933
15. Cranbrook – Cranbrook School, Right of Way, 1930
16. Cranbrook – Cranbrook Tract, 1927-c1934, 1940
17. Cranbrook – Homestead Parcel, 1927, 1934, 1944
18. Cranbrook – Institute of Science, 1933
19. Cranbrook – Kingswood School, 1927-1930
20. Cranbrook – Quarton Road Estates, 1946-1955
23. Land Descriptions (Buckberrough), n.d.
24. Lone Pine Inn, 1929
25. Miscellaneous, 1950-1973
27. South Cranbrook No. 1 Subdivision/ Lone Pine Court, 1940-1950
28. South Cranbrook Subdivision, 1937-1957
30. Tower Cottage Lease, Jan 1942
31. Vaughan School, 1930
33. Wheatfield Hill, 1968-1969
34. Woodward Estates Subdivision, 1946-1959
Index
(A separate index for the Cranbrook Academy of Art, Series III, sub-series 1, is included after the main index.)

Academy of Music and Drama, 1:15, 1:21
acreage, 49:16
Adamic, Louis, 2:4
Adams, Katherine Rogers, 44:9-10
Advanced Cultural School, 1:15
Adventure in Creativity, 48:2
aerial photography and survey, 11:2
African American applicants (Theatre School), 47:3
Albert Kahn Assoc., 17:11
All Saints Episcopal Church, 10:10
Allan, D.M., 34:9-10, 36:8, 38:7
Allen, Frank L., 1:15, 29:3
Allen, Sanford H., 1:1, 1:10, 2:3, 8:6; 16:9, 29:7, 43:13, 44:3
American Institute of Architects, 47:14-15
American Association of Museums, 11:1
Anderson, Robert H., 42:9
Anderson, Zane J., 10:4
Arboretum, 43:2
Architectural Forum, 11:1
architecture meeting, 25:4
Armor, W. Richard, 43:4
Art Council, 1:15
art purchases, 1:3
artwork, “The Death of General Wolfe”, 43:3
Augur, Margaret M., 1:6, 11:1, 44:10
Aulenbach, W. Hamilton, 29:13, 42:12

Babcock, Irving, 49:4
Bacchus, John, 37:1
Baermann, Walter, 2:1
Balfour, Nemone, 48:6
Barbour, William T., 44:10
Barden Road house, 8:10, 43:5
Barnett, Howard H., 49:17, 49:19
Barton, Carl O., 35:13
Bauer, Nancy W., 48:7
Beaudette, O. Leo, 10:12, 31:2
Bedell Bonds, 10:2-3
Bedell Company of Michigan, 10:2
Beecher, Robert W., 32:1, 32:2
Bel Geddes, Norman, 17:16
Bemis, Marion H., 40:7, 40:14
Benedict Farm, 11:6
Bennett, Wells I., 10:2-4
Berea College, 11:19
Beresford property, 49:7
Berglund, Tor, 1:15, 1:21
Beveridge, Nelly, 2:4, 11:4
Bickell III, John, 10:3
Billington, Cecil, 1:2-8, 1:21, 3:2, 7:15, 7:18, 10:3, 31:2, 43:3, 44:10, 45:1, 49:8
Billington Report, 1:2
Birmingham, city of,
  --Booth Playground/Park, 10:10, 49:10
Birmingham Unitarian Church, 8:9
Blanchard, John W., 31:15, 32:1, 32:6, 33:8
Bloomfield Hills,
  --city (and village) of, 1:9, 16:1
  --parking, 14:8
  --sewage disposal system, 15:5
  --schools district, 1:8, 44:9, 49:24
  --taxation, 1:8
  --voting, 47:4
  --water system, 11:9, 39:2
  --zoning ordinance, 49:17
Blythe, Gerry S., 8:19, 14:18, 15:1-3; 15:7, 15:8, 16:1, 16:5, 31:16, 34:10, 36:15, 36:17, 38:7, 44:3
Booth, Carolyn Farr, 1:13
Booth, Clarence, 42:12, 49:2
Booth, Ellen Gagnier Warren Scripps, 1:2, 1:8, 2:1, 3:1-2, 45:3, 49:7
Booth, George Coleman, 11:4
  --Centennial Salute, 48:4
  --Cranbrook Central Committee formation, 29:13, 29:15-16
  --Corporation, 2:3
  --memorial resolutions, 2:2
--Cranbrook Central Library, 35:13, 36:2
--Kingswood School, 44:10
Booth Investment Company, 1:2, 1:8-9, 1:15, 1:21
Booth, James Scripps, 31:5
--biography, 2:11, 29:8
Booth, John Lord, 10:15
Booth, John McLaughlin, 34:19, 42:17
Booth, Stephen F, 34:16
Booth Newspapers, 10:10, 10:13
Booth Realty Company, 49:24
Booth Tarkington Collection, 35:13
Booth, Warren Scripps, 3:1-2, 10:6, 10:10, 17:4, 31:5
Bowen, Robert, 38:16
Bradfield, Elizabeth Palmer, 10:10
Bradway, Judson, 49:11
Brandt, Edgar 1:2
Brazas, Effie Mae, 8:6
Breech, Ernest R., 10:7
Brewer, Arthur Witt, 10:3
bricks, 10:4
Briggs Jr., Walter O., 49:28
Bromley, Frank L., 49:31
Brookside School Cranbrook, 1:2, 7:19, 42:12
--building additions, renovations and remodeling, 7:6, 42:8-9
--construction, 17:3
--cornerstone, 42:8
--financial forecasts, 1:12
--flood control, 17:3
--flood damage, 7:7
--gymnasium, 42:9
--Hedgegate House building permit, 42:8
--organization charts, 31:10
--parking and traffic, 14:8, 42:10
--playfield space, 42:8, 49:3, 49:4
--securities gift, 10:7
--widening stream, 49:4
Brown, Keith A., 10:4
Brown, Paul B., 10:3
Buck, Pearl S., 11:19
Buckley, L. James, 29:10, 43:5, 48:11, 48:20
Bugas Fund, The, 10:5
building and grounds, 7:5
building,
   --alterations, 1:9, 10:16
   --plan, 1:8,
Bunt, Floyd, 7:8, 35:2, 38:15
Burrowes, Marcus R., 11:4, 1:10
Butzel, Leo M., 10:13
   --Scholarship Fund, 10:13
Cain, Dr. Stanley, 43:3
Car barn property, 1:9, 49:7-8
Carmel, James H., 43:6
Carnival of Cars, 36:7
Carre, Paul, 42:1
Center for Advanced Professional Studies – proposal (architecture and environment), 47:14
Center for Behavioral Studies, 47:15
Central Committee, 2:2, 2:23, 2:27
   --minutes, 31:1
Central Council, 1:5
centralization, 1:4, 1:13, 1:21, 2:5, 2:27, 3:1, 7:6, 7:16-18
   --Committee, 29:14
   --Glancy Report, 29:17
   --plan, 1:6,
Chan, Wing, 17:7
Chanticleer Cottage, 34:9, 44:5
Charles E. Wilson Memorial Scholarship, 10:18
Charles R. Wermuth and Son, Inc., 16:9
china (crane design), 10:7
Chissus Construction, 42:10
Christ Church Cranbrook, 1:2, 13:1
   --building committee, 42:14
   --burial vault, 42:13
   --fire pump, 16:4
   --Founders Day, 42:13-14
   --Marquis Memorial committee, 42:14
   --memorials, 42:14
   --narthex balcony, 17:4
   --nursery (pre-three), 42:14
--oil ration coupons, 12:25
--organist, 12:3
--Oriental rug, 10:10
--parking lot, 1:8, 42:13
--Pilgrims’ Guidebook, 42:14
--repairs, 42:13-14
--roofing slate, 17:1
--St. Dunstan’s Day, 42:14
--wedding arrangements, 38:7

Christ-Janer, Albert, 42:8
Church Society for College Work, The, 49:17
Civil Defense, 8:8
Clark, Klein, Winter, Parsons & Prewitt,
  --“Cranbrook Reorganization Plan”, 34:18-19
Cochran, Charles M., 32:1
Community Players of Windsor, 47:3
Conn, George S., 32:5
Corfield, Harry J., 1:12
Corkery, Christopher, 35:11, 38:16
Coulter Oval Plaque, 38:14
Courtis, S.A., 48:5
Craig, Lyman J., 16:1
Cranbrook,
  --60th Anniversary Exhibit, 40:3
  --Archives, 12:6
  --“C-Notes,” 40:4
  --“Calendar”, 7:19
  --“Cranbrook Identification Program Guide,” 39:12
  --employees living on campus (1951), 11:23
  --Festival, 7:8
  --Fire Department, 11:6
  --grounds closure, 7:8
  --museum attendance, 40:14
  --music, 12:3
  --“News Bulletin”, 7:19
  --Photo Department, 47:3
  --photography, 1:4
  --ponds, fouling of, 39:2
  --population census (1949), 14:8
  --promotional plan, 2:1
  --signage, 39:1, 39:12
  --swimming regulations, 12:2, 39:2
  --utilities, 39:6
--Writer’s Conference, 7:8
Cranbrook Academy of Art, 1:1, 1:14, 3:1, 13:1, 36:18
--administration building court fountain, 17:4
--auto design work-study program, 7:3
--budget, 7:2
--deductibility of donations, 36:7
--dining room and kitchen, 17:3
--dormitory building, 1:7
--expenditures list, 17:3
--heating and electrical, 2:2
--incorporation, 1:21
--indenture, 13:1-2
--Monastery cloth, 11:22
--Museum Committee, 31:11
--Office and Service Employees Occupational Manual, 37:4
--organization, 1:15, 31:10
--parking lot, 17:3
--plan of progress (GGB), 12:5
--publicity, 2:3
--retirement plan, 2:1
--scholarships, 2:3
--space needs, 1:12, 1:13
--student evaluations, 1:21
--textiles conservator, 1:9
--trust, 1:21
Cranbrook Archives,
--Pan-Cranbrook Archives, 35:12
--storage, 35:8
Cranbrook Art Museum, 1:15, 44:3
--“Aerial View of Cranbrook School” (E. Saarinen), 10:11
--art objects, 10:10
--construction, 17:3
Cranbrook Central Business Office, 3:3
--administrative heads correspondence, 36:6
--Ten Year Financial Plan, 36:5
--Guide to Cranbrook, 36:5
--Public Affairs Office, 36:6
Cranbrook Central Committee, 14:8
--“Future Planning” report, 31:14
--non-academic functions correspondence, 31:2-4
--non-academic functions proposal, 31:6
--non-academic functions resolution, 31:9
--“Report on Non-Academic Functions,” 31:7
Cranbrook Central Library, 35:8-11, 35:14
   --Curriculum Center, 36:3
   --leather bindings, 36:2
   --gifts, 35:13
   --inventories, 35:15-16
   --reports, monthly and statistical, 35:17-20
   --Science Fiction Writers Association, 10:7
   --“The Page,” 36:3
Cranbrook Central Service Commission (aka: Cranbrook Service Commission), 31:15
   --correspondence, 31:16, 32:1
Cranbrook Gardens, 38:10
   --admission, 38:9
   --Auxiliary, 38:3
Cranbrook Homestead, 1:1, 1:9, 3:2
   --Committee, 17:11
Cranbrook House,
   --admission tickets, 17:13
   --and Garden Committee, 10:17
   --daffodil fund, 10:7-10
   --furniture, 10:8
   --greenhouse, 38:3
   --hedges, 2:10
   --library, 10:6, 10:8-9
   --second floor kitchen, 17:14
   --third floor bathrooms, 17:14
Cranbrook Housing Committee, 49:21
Cranbrook Institute of Science, 1:15, 3:2, 49:14, 49:17
   --addition (1933), 17:4
   --botany, 1:5, 1:8, 43:1
   --budget, 43:5
   --building and grounds report, 43:4
   --building development, 1:21, 43:2, 43:3, 43:5
   --Cecil Billington Fund, 43:5
   --diorama exhibit, 43:2
   --exhibit funding, 43:2
   --exhibition, “Greenland-Artic Denmark,” 43:6
   --flag, 43:4
   --fundraising, 1:10, 1:13
   --garbage dump, 43:2
   --greenhouse, 43:3
   --Henry Schoolcraft Hulbert telescope, 43:5
   --land gift, 13:1, 49:12
   --merger, 43:6
--minerals/gems, 12:20, 43:2
--muskrat trapping, 43:4
--organization charts, 31:10
--parking, 17:3
--Planetarium, modernization, 43:6
--Research Committee, Aquatic Ecology, 43:3
--Rowland Collection, 12:20
--staff housing, building superintendent, 43:4
Cranbrook Lake, 49:19
  --improvements, 43:5
Cranbrook Masque, 1:13
Cranbrook Music Guild, 12:5, 47:4
Cranbrook Music Program, 3:3, 11:4, 12:5
Cranbrook Personnel Advisory Committee, 1:11
Cranbrook Press, 37:1
Cranbrook Road, 14:8-9
  --widening, 42:8
Cranbrook School, 7:11, 47:6
  --25th Anniversary, 43:13
  --art object inventory, 44:3
  --audio-visual services, 35:2, 35:8-9, 35:12, 35:14, 35:18
  --boards, 1:10, 2:1
  --Building and Grounds Committee, 2:1
  --building and improvement costs, 12:26, 43:14-15
  --building permits, 43:15
  --campus construction, 17:3
  --drive replacement, 17:4
  --endowment fund, 3:1
  --energy crisis, 38:9
  --facilities use, 43:13
  --financial accounting requirements, 43:13
  --financial forecast of operations, 1951-1952, 44:1
  --fundraising, 1:12
  --freight elevator, 2:4
  --Gossett Fund, 10:5
  --growing pains, 43:15
  --gymnasium and auditorium, 1:15, 10:7
  --headmaster, 1:4,
  --heating and electrical, 2:2
  --housing, 43:13, 44:1, 49:21
  --infirmary, 43:14
  --insurance, 11:4
  --International meeting, “New Education Fellowship,” 43:15
--maintenance and repairs, 2:2
--Marquis Hall remodeling (suites 1 & 2), 44:5
--music building, 1:8
--naming of buildings and rooms, 43:13
--official seal, 43:13
--operations costs, 44:1
--Peerless pumps, 16:4
--policy regarding Requests, Appropriations & Construction, 44:1
--prospectus for an all-Cranbrook Auditorium, 43:10
--publicity, 12:21
--repairs, 17:4, 43:14
--running trail, 17:4
--scholarship funds, 1:15, 2:2, 10:13
--science and art building, 1:8
--senior cabin, 47:8
--sewage, 1:21, 15:5
--stairwells, 1:9, 2:4
--student automobiles, 38:14
--Swimming Pool Fund, 10:12
--trust, 1:8, 3:1
--utilities, 43:15
--vandalism, 44:1
--wage and salary stabilization orders, 43:15
--War Memorial Scholarship Fund, 10:11

Cranbrook Schools,
--endowment property, 1:3
--tuition policy, 11:27

Cranbrook Service Commission, 40:15

Cranbrook summer,
--activities, 43:14
--Arts Program, 44:1, 48:2
--Music Festival, 1:11, 10:12
--Theatre School, 1:13

Cranbrook Theatre School Trust, 47:6

Cresap, McCormick and Paget,
--“Study of Organization and Administration,” 32:4-8

Critchfield, R.M., 34:16

Croze, Harvey, 47:3

Cultural Properties,
--lead Sphinxes, 10:8

Curvin, Margaret, 49:34

Dahlberg, LeRoy W., 8:19, 32:5-6, 49:4
Daisley, Robert H., 10:10; 17:11, 29:10, 31:5
Darwall, Robert L., 36:12
Daunk, Elizabeth, 36:12
Davidson, Louis G., 10:12
Davies, Florence, 2:3, 11:12
Davis, Manly D., 49:26
Davis, William N., 32:1
Davis Investment Company, 49:14, 49:26
Declaration of Trust, 49:9
Denby, Marion, 7:19
Denio, John P. (Jock), 7:6, 8:9, 35:9, 35:11, 36:8, 36:12, 37:7, 42:1, 42:9-11
Denison, Walter & Mary, 10:16, 47:8
Derouchie, Mayo, 35:1-2, 35:11-12, 36:10
Detroit, city of,
--Department of Health-water analysis, 16:4
--Department of Water, 15:5, 16:9
Detroit Institute of Art, 2:26
Detroit Lions, 38:15
Detroit Society of Arts and Crafts, 1:15
Detroit Symphony Orchestra, 11:12
Detroit Trust Company, 1:7, 1:21
DeWolf, Mary, 2:4
Diana, J.A., 32:1
Dice, Lee R., 43:2-3
DiPonio, George, 11:24
Donohue, Frances P., 34:16
Drugs, 38:10
Duffield, Henry, 49:24
Duval, Gertrude, 36:2
Dyble, Herbert, 34:10
Dysert, Gary, 10:4
Earle, Herbert R., 16:9
Ehrmann, Martin L., 43:2
Ellen Scripps Booth Scholarship, 10:18
Eichstaedt, Edward H., 14:4
Emergency Price Control Act of 1942, 13:2
Emrich, the Right Rev. Richard S., 11:3, 11:14
endowment funding, 1:10,
English, R.G., 16:9
Environmental Center, 47:15
--Center for Environmental Research (proposed), 1:11
--proposal for center, 7:2
Eppert, Ray, 36:15, 36:17
Essery, Carl V., 42:13
Evans, David, 4:6
Evening News Association, 1:9, 13:1
Executive Secretary, 1:16, 7:15
--termination of office, 7:19

Faust, Raymond J., 29:10
Federal Surplus Foods, 10:11
Feiss, Carl L., 11:16
Ferdig, Paul, 38:3
fire protection and equipment, 1:3, 1:14, 11:7, 11:22, 14:14, 16:4
Firehouse apartment, 8:9
Fire station, 42:12
Fitzgerald, Harold A., 2:1, 9:12, 10:5, 29:6, 29:8, 31:5, 40:13, 44:10
Flood,
--control, 17:3
--damage, 7:7
--study and master drainage plan, 11:9
Florez, Genaro A., 49:28
Ford Foundation Grant, 10:12
Founders' Day,
--award, 12:11
Fox, Denis L., 38:11, 39:2
Frasea, Robert C., 10:4
Frayer, William A., 1:5-7, 1:14, 1:16, 1:21, 3:1, 7:14, 41:6, 44:10
--Cranbrook Central Committee formation, 29:13-14
--“Environmental Education”, 7:16
Fredericks, Marshall, 8:6, 10:6, 43:6
Frey, Donald N., 43:6
Friedsman medal, 1:3
Frohne, Henry W., 44:12
Fruhauf, Max, 36:2
“Fundamental Principles of Painting” (discussion), 25:4
Fundraising, 11:14

Gaede, Robert C., 10:4
Galpin, Dr. Richard, 37:5-7
Gatling, Eva, 44:3
Gault, A.M., 43:14
Geology of Cranbrook, 43:6
George G. Booth Scholarship, 10:2
George G. Booth Traveling Fellowship (U of M), 10:2
George G. Booth Corporation, 1:3-4, 10:10, 44:10
  --stock, 10:5, 10:8
gifts, 1:4, 1:12, 11:22
  --photographs, 12:27
Gilbreath, William Sydnor, Jr., 7:10
Giles, Barbara W., 38:3
Gillette, John Westfield, Jr., 48:21
Gilman Lake (landscaping and dredging), 49:28
Gilpin, Laura, 1:4, 1:8
Girardot D.D.S., Raymond L., 16:5
Glancy, A.R., 16:9, 44:10
Glancy Plan/Report, 1:7, 3:1, 7:15, 29:17
Glen Paulsen and Associates, 42:10
Goddard, A.N., 43:3
Goodale, Marion, 8:9, 8:10, 38:15, 40:14, 44:10, 48:16
Gorham Company – Bradford pattern, 44:7
Gorman, Michael A., 31:2
Gormick, Alan L., 10:12
Gossett, William T., 7:10, 10:10
Graham, Frederick H., 10:2
Greek Theatre, 1:14
  --architectural drawings, 17:16
  --electrical, 1:8
  --maintenance & repairs, 47:5, 47:8
  --Persephone, 10:6
Gregory, Weylande de Santis, 1:15, 1:21, 44:9
Grindley, Mary Alice, 10:6
Grindley, Robert F., 32:1, 32:2-3, 44:1
Grinnell Brothers, 11:20
Grounds closings, 38:10
Grounds Maintenance,
  --air pollution, 38:9
  --budgets, 38:6
  --Ceracide, 38:5
  --DDT usage, 43:5
  --Dutch Elm Disease, 38:4-5
  --flooding (1981), 39:4
  --gas lines, 38:7
  --general correspondence, 38:7-9
  --leaf blower noise, 38:9
  --“Ramp of the Chinese Dog,” 38:13
--Security (night watchman), 38:15
--street numbers, 38:7
--tree removal, 38:8
--vehicles, 39:7
--water usage, 39:5
“Gypsies, The” tapestry, 1:8

Hance, George W., 43:1
Harabedian, Mike, 15:8, 16:1
Hartman, William B., 32:6
Harvey, Dr. Campbell, 11:27
Hatcher, Harlan H., 11:3, 48:11, 48:20
Hatt, Robert T., 7:6, 7:9, 8:16, 11:23, 13:12, 16:5, 29:6, 35:11, 43:3-5
--Central Business Office correspondence, 36:5, 38:7, 38:14
--Cranbrook Central Service Commission correspondence, 32:1
--Cranbrook Central Committee formation, 29:14
Hayden, Martin S., 31:16, 32:1, 33:8
Haynes, Dr., 29:14
Heald, Henry T., 34:16
Heald, Hobson and Associates,
--“A Review of the Organizational Arrangement of the Cranbrook Institutions”, 34:15-17
Hedgegate, 17:8, 49:2
Height, Donald W., 1:14, 7:15-18, 14:7
--Cranbrook Central Committee formation, 29:11, 29:13-14
Heil, William J. and Virginia E., 49:7
Hemmer, W.J., 34:7, 38:14, 38:16
Heneman, H.J., 32:5
Hilberry, John D., 10:4
Hilman, Red, 36:8
Hitchcock, Hugh W., 31:3, 31:5, 42:9, 44:10
Hoey House renovations, 11:22
Hoge, Wilmer B., 32:5, 32:6
Holden, W. Sprague, 40:14
Hoofnagle, Ralph M. and Ella C., 49:5
Horowitz, Rudolph, 10:4
Housing, 1:10
Howe S.T.D., the Rev. Reuel L., 48:1
Howlett, Hartman & Beier, 31:16
Hoyle, Rosemary Wilson, 10:18
Hubbell, Roth & Clark, Inc., 15:7-8; 16:2, 38:12
Hulbert, Judge Henry Schoolcraft, 1:2, 1:4-6, 7:15-16, 31:2, 31:5, 43:5
Hummell, Charles, 32:1
Hunter, Joseph H. (Brae Burn), 11:22

income tax, 1:10
Institute for Advanced Pastoral Studies, 48:1
Institute of Philanthropic Research, 12:27
International Silver Company, 44:11
“Italian Group,” 1:1, 1:14, 1:21
interinstitutional tuition plan, 2:3, 7:19
insurance, 1:1, 3:2, 13:13
    --coverage for schools, 11:26
Istomin, Eugene, 48:6

Jay D.D.S., Philip, 16:5
Jelliffe, Scribner, 35:2
Jensen, Georg, 10:7
J.L. Hudson Co.,
    --green leather furniture, 11:22
Johnson, Kent, 10:4
Jonah Lake, 17:4
Jones, Ernest A., 38:10
Judson Bradway Company – Appraiser, 49:16

Kahn, Ernestine (Mrs. Albert), 10:12, 44:3
Kahn tapestry, 44:3
Kapp, William Edward, 31:2, 43:4
Kaufman, Glen, 32:3, 33:9
Kausch, John, 39:17
Kelly, Halla, Peacock, Inc., 11:25; 15:3
Kelly, Robert, 12:12
Kephart, Elmer, 39:2
Kerr, Joe, 38:11
Kiendl, Arthur H., 35:9, 35:11, 36:2, 38:9, 38:13, 38:16
Kikuchi, Kiyoshi, 10:4
Kingswood School Cranbrook, 1:15, 1:21, 7:16
    --Alumnae Association, 10:17
    --aquarium, 43:1
    --building equipment, 44:9
    --Building Fund, 1:2
    --Crafts Department, 44:9
    --Department of Art, 44:10
    --enrollment effort, 41:5
    --faculty, 8:10
    --flood damage, 7:7

49
furniture, 44:12
--garages, 1:3
--Gossett Fund, 10:5
--head mistress house, 2:23, 10:16
--kitchen, 7:11
--library, 44:9
--public relations, 42:1
--structural alterations, 10:16
--tennis courts, 17:4
--terraces, 10:16
--trust, 2:1
Kirk, Arthur Neville, 1:15
Knight, John, 1:8, 8:8, 12:24, 15:6
Kolflat, A. Frederick, 10:4
Kroger, Patricia, 40:8
Kyes, Roger, 49:11
Lakehead Pipe Line Co., Inc., 39:2
Lambie, Aimee, 43:1
landscaping, 1:8, 1:15, 3:3, 11:16, 38:13, 43:2, 43:5
--bulb inspection report, 14:5
--native, 14:6
--pesticide spraying, 7:9
--problems, 38:13
--tree spraying, 14:5
Lasho, Gladys Louise, 49:34
Lathrop, Louise, 49:11
Lees, Jack W., 7:5, 32:3, 33:10, 34:1, 34:4, 36:5, 38:6
--resignation, 37:9
Leipold, Albert, 17:8
Leslie, Flora, 42:10
Leslie, George, 17:3
libraries, institutional,
--storage, 1:10
Lindquist, Dr. Rudolph PhD., 1:8, 2:1, 2:10, 48:5
Livingston County property, Tyrone, 10:9
Lone Pine Apartments, 1:8
Lone Pine Cottage, 17:8
Lone Pine Court subdivision, 11:6, 15:5, 49:27
Lone Pine Inn Property, 1:1-2, 1:16, 2:1, 8:9, 13:1, 49:7
--remodeling, 13:2
--tea house, 17:7
Lone Pine Road, 11:8, 14:9, 14:12
--frontage, 49:6
--widening, 49:7
Long, Thomas G., 8:19, 29:8-9, 31:5
Loomis, Kathryn (Mrs. Peter B.), 32:3
Lorch, Professor Emil, 1:3, 10:2, 12:4
Loree, Douglas, 17:7
Lusk, Albert F., 12:4
Lybrand, Ross Bros. & Montgomery, 9:13, 45:4
Lyman, William W., 10:3
MacArthur, Samuel E., 34:16, 34:19
Maintenance projects, 1:9
Manninger Foundation, 37:5
Maroti, Geza, 17:6
Marquis, Dr. Samuel Simpson, 1:5-6
Marquis, Rogers I., 42:13
Marr, Carl B., 49:8
Marshall Field & Company, 44:11
Marshall, Lorne E., 10:2
Martin, K.K., 49:28
Mary Soper Pope Memorial, 2:26
Mason, George, 10:16
Matson, Robert, 34:5, 35:8, 36:6, 37:1, 38:9-10, 39:9, 39:15, 40:3, 42:3
Matthaei, Frederick C., 49:32
Matthews, Lucille, 10:18
Maximovich, Veronica, 48:6
May, Robert C., 10:3
McClain, Carleton, 40:3, 40:14-16
McGee, Charles, 8:10
McGregor, Kenneth D., 31:16
McKean, John R.O., 36:12, 36:19, 37:7
McLouth, Donald, 49:27
McIlroy, Helen, 1:8, 7:18, 29:8, 36:9
McMath, Mrs. Neil, 44:10
McMath, Neil, 2:2, 29:9, 29:10, 31:5
McMath, Robert, 15:5, 31:2-3, 43:3
McMechan, Jervis B., 31:16, 32:2, 33:8, 38:15
McVey, William, 42:9
“Mercury” (CEC 639), 10:10
medical service, 29:14
Meer, Don, 37:1
Merrill Palmer School, 1:10
Michigan State Highway Division, 49:24
Miller, Edward A., 8:6
Milles, Carl, 1:1, 1:15, 40:9
   --“Milles at Cranbrook,” 40:11
Milles House, 11:23
Mollenberg-Betz Machine Co., 44:4
Moore, Charles F. Jr., 8:19, 41:9
Moore, Charles W., 10:4, 32:6
Morris, Ray, 34:9
Morris & Company Art-Workers Ltd. tapestries, 42:12
Morrow, Edward, 11:15
Morse, William, 37:6-7
Motion picture, 12:21
Munt, Alger and Grace, 12:5
Murphy, Arlee, 36:17
music, 29:14
Muzzy, H. Gray, 31:2, 31:5
   --Memorial, 10:7
Nader, Ralph, 7:7
Nance, James J., 16:5
Nance property, 42:9
Narrin, Joe W., 8:19, 32:1, 32:3, 36:9, 36:14
Nash, Frederick C., 32:1
Neff, Jerome P., 29:6
Netting Company, The, 17:1
Newcomb, Cyrenius A., 43:2-3
Newhall, Patricia, 47:5
Nichols Gate, 8:3
Nichols, Walter, 1:1, 8:3
North Central Assoc. of Schools and Colleges, 1:10
Norton, William J., 7:19

Oak Knobs Farm subdivision, 49:14, 49:26
Oakland County,
   --Department of Public Works, 15:8, 16:1
   --Pioneer & Veterans Historical Foundation, 12:27
O'Dell, Hewlett and Luckenbach Associates, 42:9
Olin Helicopter Service, Inc., 38:4
Oliver, James L., 8:6, 15:5, 16:4, 16:8, 17:4, 44:12
Olmstead Brothers, Landscape Arch., 42:16
Olthoff, Kenneth E., 36:12
operating expenses, 34:14
Operation Friendship, 17:13
Oriental Gardens
  --Japanese stone lantern, 10:6
Oriental rugs, 10:7, 10:10, 10:12
Osborn, Cyrus R., 10:13
Otis, Jay L., 36:14, 36:15
Outward Bound Camp, 49:33

Page, Jean, 34:9, 36:8, 36:18-19
Page, Joseph L., 44:9
Page, Rt. Rev. Herman (Bishop), 12:12, 42:12
Pangborn, Peg, 35:2
Parke, Davis, & Co., 36:14
parking, 11:8, 12:22
Parkman, Francis, 34:3
Patterson, W. Calvin, 8:19, 32:3, 36:15, 36:17
Paulsen, Glen, 7:2, 42:1
Pavilion, 1:15, 14:12
  --equipment / furnishings, 1:9,
Pence, Becker and Norris, 38:15
Pence, David, 38:15
Perelma, Ossip, 10:15
Personnel, 34:14
  --benefits, hours and salaries, 36:8, 36:9, 36:10, 36:11
  --contracts, 36:12, 36:13
  --Cranbrook Academy of Arts, 37:4
  --Cranbrook Job Study, 36:14-15, 37:8
  --Equal Employment Opportunity, 36:16
  --food services, 36:8
  --general correspondence, 36:17-19, 37:1
  --Grounds Maintenance and Custodial Depts., hiring, 37:1
  --job charts, 37:2-3
  --night and week-end supervisors, 36:6
  --office and service employees occupational manual, 37:4
  --personnel policies, 36:14, 37:10
  --psychologist, 37:5-7
  --tuberculosis testing, 37:1
  --unions, 37:11
petty cash, 12:12
Photographic Department, 31:12-13
photographs, personnel, 1:10
Pierpont, Bill, 32:1
Pine Hill Cottage, 1:14, 8:9
Pittsburgh-Des Moines Steel, 16:8-9
Plant Services, 37:12-15, 38:1-4
  --bridge, 38:12
  --parking lot, 38:12, 38:14
  --roads, 38:12
  --salt/deicing, 38:14
  --signs, 38:14
  --student automobiles, 38:14
  --water use study, 38:12
Plymouth Corporation, 12:21
polio epidemic, 2:4
Pontiac Chamber of Commerce,
Pope, Gustavus Debrille, 1:6, 1:8, 1:10, 11:8, 31:5
Porter, Dona, 36:10
“Portrait of Henry Wood Booth”, 10:15
Powell, William, 7:9, 38:16
Price Waterhouse & Co., 32:3, 36:5, 36:7-9
  --Cranbrook Institutions accounting survey, 34:1
Proposal for Creative Music Center, 47:16
Psychological Institutes of Michigan, 42:10
Public Relations, 1:10,
  --annual reports, 39:8, 40:7-8
  --Barton-Gillet Company Report, 40:6, 40:15
  --Council memorandums and meeting minutes, 39:20, 40:1-3, 40:5, 40:14
  --“Cranbrook Boasts a Ghost,” 40:10
  --“Cranbrook Magazine,” 39:18-19
  --director applications, 39:13-15, 40:16
  --director job description, 39:16
  --distribution list for “The Only Thing Worth Finding,” 40:12
  --Five Point Public Relations Program, 40:13
  --fundraising, 39:9, 41:9
  --general correspondence, 39:9-11, 40:13-16
  --history of Public Affairs Department, 39:9, 42:1
  --Internal Affairs Committee, 40:1
  --“Milles at Cranbrook,” 40:11
  --news releases, 39:9
  --photography, 39:17
  --Public Affairs Office (Apr 1966), 40:1
  --public relations survey, 40:15
  --publicity (booklets, bulletins, motion picture, television) 40:13, 41:3, 41:5
Purchasing, 7:5

Rasch, Howard A., 49:14
Raseman, Richard P., 1:21
Rathbonr, Basil, 12:18, 48:6
real estate,
---acreage, 49:16
---Beresford property, 49:7
---Bloomfield Center, 11:6
---car barn property, 1:9, 49:7-8
---Cranbrook Village development, 7:20
---Eastover / East Long Lake, 11:12
---Ferndale Ave., 49:5
---Lone Pine Road frontage, 49:6
---Oak Knobs Farm subdivision, 49:14, 49:26
---Oakland Ave., 49:5
---Reichold gate-house, 49:26
---release of mortgage, 49:9
---rental of, 7:7
---right of way, 49:3
---South Cranbrook subdivision, 49:7, 49:24
---Woodward Ave. frontage, 11:6
Reid Jr., Edward S., 31:16
release of mortgage, 49:9
reports,
---“A Review of the Organizational Arrangement of the Cranbrook Institutions,” 34:15
---Cranbrook Institutions accounting survey (Price Waterhouse), 34:1
---“Cranbrook Reorganization Plan,” 34:18
---location studies (soil test), 34:8
---“Report of Findings Conclusions and Recommendations Relative to the Fund-Raising Potential of The Cranbrook Institutions” (Tamblyn and Brown, Inc.), 41:10
---“Report on Non-Academic Functions (Price Waterhouse),” 31:2, 31:5, 31:7-9
---sewage disposal, 29:3
---“Study of Organization and Administration” (Cresap Report), 32:4-8
Rice, Gordon O., 31:5
Richie, Frank, 34:9
Riordan, Mary, 39:10
roads, 1:3, 11:8
Robbins, Franklin, 16:9
Robbins, Lawrence A., 10:4
Robert Stanley Associates, Inc., 39:1
Rose, Leonard, 48:6
Russell, Margaret, 40:8
Ruthven, Alexander G., 3:2, 10:2

Saarinen, Elie, 1:3, 1:5-6, 1:15, 1:21, 2:1, 7:20; 17:1, 44:3
   --and Sullivan, 11:8
   --Cranbrook Central Committee formation, 29:14
   --rendering of Cranbrook School façade, 44:3
   --tribute, 31:1
Saarinen, Loja, 1:15, 3:3, 12:29
Sanders, Fred W., 3:7, 31:2, 31:5, 31:16, 32:1
Sanders, Walter, 10:4
Sandoe, Robert M., 7:11, 34:5, 34:9, 35:2, 35:11, 36:6, 36:8, 36:12, 37:6-9, 38:14-15, 42:1, 44:1,
   47:6, 47:8
Sanger, George, 14:5
Sauskojus, Karl, 11:15
Schaible, Ernst L., 10:2
Schifflin, John B. and Lucile A., 49:5
scholarships, 47:5
School of Organic Education (Fairhope, AL), 11:19
Schroeder, Luella, 43:3
Scripps College (Claremont, CA), 12:1
Scripps Park, 1:12
securities, 1:3, 12:23
   --AT&T, 10:11
   --Dow Chemical Company, 10:12
   --Ford Motor Company, 10:13, 10:16, 10:20
   --IBM Corp., 10:12
   --holders, 7:10
   --Michigan National Bank, 10:13
   --Parke, Davis & Co., 10:16
   --sale of, 13:5
Security,
   --correspondence, 38:15-16
   --daily reports, 38:19
   --insurance, 38:17
   --Lane and Kasco incident, 38:16
   --night security, 38:15
   --organizations, 38:18
   --planetarium incident, 38:15
   --protest rules –African American students, 38:15
   --radio communications, 38:20
   --study by Diebold Inc., 38:21
Sepeshy, Zolton, 36:5
Severs, Marilyn M., 40:7
Sewage,
   --Cranbrook school, 15:5
   --disposal report, 29:3
   --Rouge River pollution, 1:21
Shaw, H.P., 11:6
Sheldon, Roger, 34:17
Shenefield, John W., 36:17
Shuler, Sally, 10:7
Shurly, Burt R., 44:10
Sluiter, Chief, 38:15
Smith, Linn C., 10:3
Smith, Lyall, 38:15
Snyder, Ben, 35:9, 36:8
Snyder, Robert, 7:2
South Cranbrook, 1:2, 1:8, 2:2, 49:7-8, 49:24
Sperry, Esther, 31:11
Stace, Arthur W., 31:3
Stackpole, Stephen M., 10:5-7, 10:13
Stacy, Howard L., 1:11, 36:17
Stadler, Robert, 38:11, 38:16
Stannard, Nelle Herman, 10:13
Starr, Harry S., 49:6
Stern, Isaac, 48:6
Stevens, William O., 29:3, 43:13
St. Clair, John, 1:10, 36:15
St. Dunstan Church (England) engraving, 10:6
St. Dunstan's Guild, 7:8, 10:17, 47:3
St. James Episcopal Church (Birmingham), 17:17
St. John’s Episcopal Church (Detroit), 12:1
Stabler, W. Brooke, 31:8
Stevenson, Butzel, Eaman & Long, 9:11
Stickley Brothers Co., 44:12
Stringer, Mary, 40:7
Stone, Ralph, 1:2, 2:2, 2:5, 9:12; 17:15, 39:6, 44:10, 45:1, 45:3
   --Cranbrook Central Committee correspondence, 29:8-9, 31:2-5, 31:8
   --Cranbrook Central Committee formation, 29:13
   --“Future Planning” report, 31:14
   --Kingswood School correspondence, 44:9
Streelinger, Godfrey, 15:8
Strong, Frederick, 35:2, 49:7-8
Su, G.D., 11:24
Sunset Terrace, 1:15
Swanson, J. Robert F., 10:10, 11:6; 17:1, 34:8
Swanson, Pipsan S., 1:15, 1:21, 10:7

Talas, 36:2
Tamblyn and Brown, 8:19
Tamblyn and Tamblyn, 7:15, 7:18
Tamblyn, George O., 7:15
taxes,
  --exemptions, 13:4
  --Reform Act of 1969, 7:10
  --Taxation, 11:8
Thompson, Earl A., 49:7
Thompson, John H., 1:13
Thompson, Otis, 47:3
Thomson Oval Plaque, 38:14
Thornlea, 1:13, 10:9
  --Creative Music Center, 7:2
Tiffany candelabrum, 10:5
Toledo Museum of Art (Parish-Watson Persian pottery), 12:21
Toms tract/property, 2:1, 49:27
Toms, Cassius, 49:27
Tompkins, D., 14:7
Tower Cottage, 1:8, 7:19, 13:2
topographical map, 11:2
Tracy, W.R., 16:9
Traffic, 47:5
  --accident, 47:3
  --control, 1:11
Trimmer, Marta, 35:1, 35:8
“Triton with Shell,” 16:4
Trussell, William, 37:5-6
Trust Indenture, 1:2, 2:2, 3:2, 7:19
Tuition policy, 11:27
Turnbach, Glayds Adams, 44:9
Turner, Mary, 34:9
Twenty-fifth anniversary, 1:10

Union Guardian Trust Company, 44:10
University of Michigan, 31:10
  --Board of Regents, 31:7
Utley, J.A., 17:3
Valley cottages, 43:13
Valley farm, 1:8, 2:1, 17:3
Van Alstyne Engraving, 12:26
Van Dusen, C. Theron, 31:16
Van Sweden, James A. (Mr. & Mrs.), 10:4
vandalism, 47:4, 47:5
Vaughn Road, 49:14
Vaughan School-Vaughan triangle property, 1:2, 49:7, 49:14, 49:24
Vendor Slate Co., 17:1
Vesper Players, 47:3
Vetraino, Dominick, 7:20, 8:6, 11:6, 13:12, 36:18, 38:7-9
    --correspondence, 38:11, 38:14-16, 39:2
Vetraino, Michael, 10:5, 17:4
Vetraino, Nick, 36:10
Vetraino, Sam, 8:6
Vignola, Leonard, 32:5
Vilican-Leman and Associates, Inc., 11:2
visitors,
    --control, 14:8
    --rules, 12:22
Wallace, Grace Booth, 49:13
Wallace, Richard B., 49:32
Walls, Mildred, 47:4
Walsh, James & Walsey, Co., 49:20
War Production Board, 12:24
War savings bonds, 11:16
Ward property, 43:1
Ward, Willis, 43:1
water and water tanks,
    --city water, 11:8, 15:5, 16:4
    --cost of system, 16:4
    --history of water tower, 16:9
    --pollution, 29:14
    --pressure control, 16:4
    --report, 11:9
    --“Sunken Bridge Drain,” 11:8
    --use study, 38:12
    --wells and pump houses, 17:3
water filtration plant, 1:3,
water wheel, 11:8
Watling, John W., 44:10
Watkins, James K., 45:1
Weber, William C., 12:27
Weed, Frederick G., 31:3, 31:8
Weeks, J. Rodney, 31:2
Welsh, Betty, 36:17
Wenger gift, 10:16
Wentz, Alan W., 44:10
Western Reserve University, 36:14, 37:8
Western State Teachers College, 25:4
Weston, Norman B., 32:1, 32:3, 33:9
Wilcox and Laird, 38:13
Whitcomb Greenhouses-gift, 38:3
Whitcomb Jr., James S., 38:3
White, Orma Z., 44:10
White, Sanford A., 44:6
Williams, Andrew, 42:14
Wilson, Charles E., 10:10, 10:12, 10:15, 48:20
Wilson, Mrs. Charles E., 10:13
Wilson, Thomas E., 10:18
Winandy Greenhouse Construction, 38:3
Winder, Edna, 12:27
Winter, Jessie, 1:5-6, 29:14, 42:8-9, 48:16
Witt, Ellis P., 17:4, 17:8
Wittliff, Arthur B., 3:2, 7:2, 8:9, 8:19, 10:3-4, 15:1; 15:7-8, 16:1, 16:5, 44:3, 44:10, 47:15, 49:21
--Cranbrook Central Business Office correspondence, 36:6, 36:8, 36:14-18, 38:15, 39:2, 39:6, 40:15
--Cranbrook Central Committee correspondence, 29:7-10, 31:2-5
--Cranbrook Central Service Commission correspondence, 31:16, 32:1-3, 32:5-6, 33:8
--retirement, 36:6
Wittry, Warren, 33:9, 38:13, 39:2, 43:6
Wonnberger, Carl G., 40:16, 47:3-4
Wood, Dorothy, 49:34
Wood, William L., 49:34
Woodward General Hospital (Beaumont), 12:27
writer-in-residence, 2:4
Wunderlich, Katherine, 31:11, 40:3

youth conferences, 11:14
Youtz, Philip N., 10:4
Yntema, Theodore O., 1:10, 10:16

Zehnder, Leonard, 36:8
Cranbrook Academy of Art Index

Aaltonen, Waino, 23:1
Academy Junior College, 24:3
Adams, Katherine Rogers, 24:9
Administration Building
   --A. Kay Herbert (glass), 22:4
Allen, Frank L., 24:9
Allenbach family, 24:4
Allshouse, John, 28:5-6
altar cross (silver, gold plate with jade), 22:14
Amethyst Cut Glass, 20:23
American Academy in Rome, 25:4
American Academy of Architects, 25:10
American Federation of Art, 25:4
American Institute of Architects, 25:15
American Scandinavian Foundation, 25:9
“Analysis of Past and Future Educational Policies of the Cranbrook Academy of Art,” 18:14
anatomy teacher, 24:22
Andersson-Wirde, Maja, 20:25, 24:1, 24:9
   --correspondence, 25:18
   --Friends of Handicraft Association (Stockholm), 25:18
   --immigration status, 25:18
“Aphrodite”, 21:15
Appolo, marble bust of, 21:14
Architectural Department, role of, 20:3
Armature construction, 24:22
Arms, John Taylor, 25:11
Arnold, Hillis, 24:22, 28:6
   --dishes, 25:4
Art Council, 24:2, 25:13, 28:21
Art Institute of Chicago, 24:21
art objects, policies regarding loans and cataloguing, 20:30
Askew, Dick, 25:5, 25:16

Bach, Richard F., 24:2
Bacon, Edmund, 26:5
Baermann Report, 18:8
Baggs, Arthur Eugene, 23:9
Barker, Kent, 28:5
Bates, Isabel, 23:1
Belden, Louise, 28:5
Benton, Thomas Hart, 27:13
Berglund, Tor, 18:9, 23:13, 24:15, 25:18
  --Berglund Desk, 24:3
Bergman, Herman, 21:18
Berrettini, Pietro, 22:2
Bessire, Marianne, 28:6
Beveridge, Nellie, 24:3
Bexel, John, 20:20
Biddle, George, 21:12
Billington, Cecil, 24:4, 24:10, 24:17, 24:19
Binns, Charles, 23:9
Bloomfield Hills, City of
  --Commission, 25:6
  --fire protection, 25:7
Board of Trustees (CAA), 25:16
Bogdoni, Jacob, 21:8
Boin-Taburet, 21:9
Boulton, Laura, 26:12
Bonington, Richard P., 23:2
Bookbinding, 18:11
  --Department of, 24:6
  25:17
  --acting museum director, 25:3
  --gifts, 20:31
  --health, 24:4
  --portrait, 23:12
Booth, Henry S., 21:20, 25:18, 26:16
  --idea for Cranbrook Academy of Art, 26:16
Booth, Ralph, 24:4
Booth newspapers, 22:26
Bradfield, Elizabeth Palmer, 20:31
Brett, Harold, 21:13
Breuning, Margaret, 26:12
Bronzes, 20:30
Brookside, 24:4
Brozik, Jaroslav, 23:23
Brumbaugh, Sheldon, 28:5
Bruyn, Bartel, 23:12
Buildings,
  --construction, 25:9
  --conversion to coal, 25:12
  --Greek Theatre – Idea (Sicily), 26:16
  --maintenance, 25:5, 28:21
  --Marquis residence, 25:7
  --new housing, 20:3
  --new studio, 20:3
  --rector’s residence, 20:23
  --sculptor’s residence (No. 2 Academy Road), 20:22
Burlington, Sheila, 28:6

Cabinet maker, 18:11
Calfee, Bill, 28:5
Carroll, John, 22:29
Carter, Frederick, 21:10
Chicago Tribune Tower Competition, 25:14
Chinese visitors, 25:5
Christ Church Cranbrook, 21:15, 22:4, 24:3
  --British tapestry, 20:30
  --Burial vault removal, 25:9
  --marble candelabra (Chiurazzi), 21:18
  --new dispensation tapestry, 22:23
  --tracery panels, 22:11
  --vestibule paneling, 22:11
Church school, 24:3
Combines schools’ exhibit, 25:5
Committee on Allied Arts, 25:11
Committee on City and Regional Planning Report, 25:13-15
Committee on Foreign Relations, 25:11
Competitions,
  --architecture, 26:1
  --coffee set, 26:1
  --gates, 26:1
  --General Electric Company’s Architectural Competition, 25:14
  --Insulux Glass Block, 26:1
  --Packard emblem, 26:1
  --Productive Home Architectural Competition, 26:1
  --radio cabinet, 26:1
  --Rome collaborative, 26:1
  --rug, 26:1
- tapestry, 26:1
- weaving, 26:1
- lamp, 26:1
- College of William and Mary, 26:1
Cornell University, 25:6
Corning Glass Works, 21:10
Costigan, John E., 22:24
Crafts Department, role of, 20:3
Cranbrook “booklet”, 25:9
Cranbrook development, 28:21
Cranbrook Foundation, 25:14
Cranbrook House
  - art objects, 23:21
  - malachite figure, 21:24
Cranbrook Institute of Science, 25:15
  - bids, 24:3
  - Indian textiles, 22:25
Cranbrook libraries bookplate, 24:4
Cranbrook Pavillion,
  - opening, 26:12
Cranbrook Press, 20:18
Cranbrook School, 22:14, 25:4-5
  - cooperation, 25:14
  - dining hall lamps, 23:13
  - headmaster’s residence, 20:3
  - pelican model, 18:11
Crandemonium Ball, 26:3-9
Creative Design Publishing Company, 25:15
Culver, Charles, 22:4
Curry, John Steuart, 27:13
da Bologna, Giovanni, 22:2
Dallas Museum of Fine Arts, 24:21
Danovich, Frances, 21:22
Daugherty, Marshall, 28:6
Davies, Edward D. (photo), 28:6
Davies, Florence, 25:11
“Dawn,” 22:30
Dearden, Mable (Mrs. Thomas), 23:25, 25:12
Dehn, Adolf, 21:12, 21:22
Decoeur, Emile, 21:9
Detroit Free Press, 25:11
Detroit Institute of Art, 24:4
--“Cranbrook Exhibition”, 26:19
Detroit Society of Arts & Crafts, 21:9, 25:15, 26:16
Detroit Teachers College, 24:2
DeWolf, Mary, 24:4
door knockers (cupids), 22:2
Dow, Alden, 25:6
Durer, Albrecht, 21:17
Dusenbury, Marianne Strengell, 23:25

Earl Stendahl Gallery, 20:31
Eaves, Winslow, 21:24
Eben, Bert, 28:5
Edgewater Looms-“Sunbeam” Tapestry, 23:22
Edmond Guerin et Cie, 22:1
Eggers, George William, 24:2, 24:16, 28:21
Egyptian Dynasties, 23:21
Ehrich, Adelaide W., 21:24
Ehrhardt Galleries, 22:26
Ehrmann, Martin L., 21:24
Erkins Studios, 21:24
Eschmann, Elia, 24:6
Eschmann, Jean, 18:9, 21:15, 24:10
--Bookbinding Department, 24:6
--health, 24:6
etching press, 23:23
“Europa – The Bull,” 20:30
Evans, David
--exhibition, 26:19
Executive secretary position, 25:4, 28:21
Exhibits,
--Astoria–Queen’s Exhibition, 25:14
--Chichen Itza photographs, 26:20
--Contemporary American Industrial Art, 25:13
--Contemporary American Paintings, 26:20
--Contemporary Painting – American and Foreign, 26:19
--“Cranbrook Exhibition” (DIA), 26:19
--Cranbrook Life Exhibition, 26:21
--Cranbrook student work (Brookside, Cranbrook, Kingswood), 26:19
--Curry-Benton Drawing and Watercolor Exhibition, 27:13
--Evans, David, 26:19
--Exhibit of Home Furnishings, 26:20
--Gilpin, Laura, 26:20
– revolving fund, 25:4
– Sepeshy, Zolton, 26:19, 26:20
– Stefferl, Bartholomaus, (“Grape Gathering” 1955.276), 27:4
– Steinhart, Anton (“Assissi” 1955.134), 27:4
– Strengell, Marianne, 26:20

Fagin, Mrs., 18:126:20
Federation of Arts, 26:16
Feiss, Carl, 18:5, 28:5
Fellowships, 24:2
Feragil, 21:26
Fifty-Sixth Street Galleries, 21:26

Finances
  -- Financial crisis, 24:6
  -- war-time budget, 25:12
Fine Arts Medal, 25:11
Fisker, Kay, 25:9
Fitch, Gladys Kelley, 25:14
Fjelde, Olaf, 28:5
Flint, 25:6
Folk Arts, 25:6
Ford, Edsel, 27:7

Formation and development, 24:2
Franklin, Michigan acreage – peat moss, 25:8
Frayer, William, 25:7
Fredenthal, David, 26:5, 28:6
Fredericks, Marshall, 23:25, 25:5
Fundraising, 25:4

Galerie St. Etienne, 22:1
Gehron, William, 28:6
General Education Board, 21:9
Gilpin, Laura, 26:20
Gimbel Brothers, 22:1
girls dormitory (Academy), 24:4
Gottscho, Samuel, 23:22
Grand Central Art Galleries, 22:1
Greek Frieze / Bas Relief (4th Century), 21:16
Gregory, Waylande de Santis, 24:9
Grotell, Maija, 22:1, 23:25, 25:9
grounds maintenance, 28:21

Hammer Galleries, 22:1
Han Dynasty Architecture, 22:3
Hance, George, 24:17
Hatt, Robert, 24:3, 24:23, 25:8
Head, Mary A.R., 28:6
Hedin, Sven, 26:12
Helsinki University Chorus, 25:9
Hickey, Jane, 25:12
Hickey, Walter P., 28:5
Hoeltzel, Isabel W., 28:5
Howlett, Harold E., 24:11
Hudson Shipping Company, 22:4
Hughes, Talmage C., 25:19
Hutchinson Jr., George A., 28:5

immigration status, 24:1
Imperial Russian art objects, 22:5
incorporation of Academy, 25:10, 25:12
Institute of Science, 24:3, 25:7, 25:8
International Exhibition of Ceramic Art, 21:10
International School of Art, 27:4
International Studio Art Corporation, 22:11
Irving & Casson, 22:11

J.L. Hudson Co., 20:23
Jacques Seligmann Co., 20:30
James, Frederick, 22:12
Jens, Ella, 28:6
Jewell, Edward Alden, 26:12
Jewish students, 25:6
John V. Carr & Son, 20:30
John Wise Collection-Mayan prints, 23:21
Johnson, John Magnus, 22:12
Johnson, Mrs. A.B., 18:9
Johnson, Walker, 28:5
Jonah Fountain, 21:18, 24:16
    --casting agreement, 21:13
    --granite frame, 22:1
Jorgensen, Matt L., 28:5

Kaeser, William, 28:5
Kahn, Ely, 24:20
Kansas City Art Institute, 24:23
Kellogg, Stanley, 24:22
Kettle, Bill, 28:6
Khawam Brothers, 22:13
Kingswood School, 22:14, 23:22
--looms, 20:20
Kirchmayer, Johann, 23:7
Kleemann Galleries, 22:13
Kleinhaus Music Hall, dedication, 27:12
Knoff, Chris W., 24:9
Kollwitz, Kaethe, 22:28
Koralewsky, Frank L., 22:13
Korbel, Mario, 22:30, 23:3
Kouchakji Freres, 22:13

“La Danse”, 21:20, 22:1
Larson, Dr., 24:22
Larsen, Hans, 25:5
Laurencin, Marie, 23:17
Lecture series, 26:12
Library, 25:4
Life magazine, 25:10
Lindquist, Dr. Randolph, 20:30
Lindstrom, Johan Werner, 24:17
Linsky, Harry, 24:22
Locke, Grinnell W., 28:6
Lone Pine Improvements, 25:7

MacKay, Clarence H., Estate-Wheelock Gun, 23:4
Macomber, Henry P., 24:1-2, 28:21
“Madonna,” 21:25, 23:7
“Madonna and Child,” 20:30
Maillol, Anatole, 23:17
Malmsten, Carl 23:13
Malfray, Charles, 21:20, 22:1
Malmstrom painting, 24:23
Malstrom, Henning, 22:21
Mantynen, Jussi, 21:19
Marble samples, 20:30
Maroti, Geza, 18:11, 24:17
Marquis, Samuel S., 24:3-4, 26:12, 26:16
--“The Language of Art”, 26:15
Marquis house, 24:4
Martens, Robert E., 28:5
McEwen, Katherine, 18:11
McIlroy, Helen, 20:1
McIlroy, William, 25:12
McMath, Robert, 25:7
McKnight, Robert J., 28:5
McRoy, Arthur, 25:16
McVey, William M., 22:19
metal work, 18:11
Metal Work and Cotton Textile Exhibition, 21:10
Metropolitan Museum of Art, 25:9
Michigan Engineering Society 1940 Convention, 26:2
Michigan State Board of Tax Administration, 25:13
--agreement with Foundation, 24:16
--Brooklyn Museum, 24:19
--“Country Life”, 24:20
--“Diana” fountain (Chicago), 24:16
--garden sculptures, 24:22
--health, 24:22-23
--“Illustrated London News”, 24:20
--immigration status, 24:17
--Internal Revenue Service, 24:18, 24:20
--“Mermaid & Dolphin,” 24:4
--“Mermaid with Fishes” 24:20
--“Orpheus” fountain, 24:16
--Malmstrom painting, 24:23
--purchase agreement, list of sculptures, 24:19
--Saarinen rug, 24:20
--sculpture shipment, 24:19
--Society of Scottish Artists-honorary member, 24:19
--St. Paul, Minnesota, 24:20
--students of, 24:20
--Texas Centennial Exposition, 24:21
--Tice & Lynch, Inc., 24:19
--“Triton,” 24:16, 24:17, 24:21
--University of Illinois, Department of Art, 24:21
Milles, Olga Louise, 24:17, 24:22
Mitchell, David A., 22:18
Mitchell, Madison Fred, 22:18
Mitchell, Wallace, 25:3
Montgomery, Maurine, 28:6
Moray with Fist, 21:29
Mumford, Lewis, 26:12
Museum of Modern Art – Members, 27:8
Museum of Modern Art Film Library Program, 26:12
Museum hours, 24:4
Museum / Library Collections 1942, 25:3

National Planning Conference, 25:8
National Stamping Law, The, 25:2
Natoire, Charles Joseph, 22:26
Navarre, Henry, 21:24
netsuke, 22:3
Nichols, Walter, 20:11, 25:4
Noer, Rudolph J., 26:12
North Central Association Accreditation, 25:9

Oakland County Road Commission, 25:7
objectives, 18:8
Oriental manuscripts, 25:8
Ormston, Harry E., 28:5
Orpheus fountain, 21:18
Orpheus (Maija Grotell Court), 22:21
Orrefors Glass Works, 23:13

painting restoration, 24:4
paintings,
  --“Adoration of the Magi”, 20:31
  --“Architectural Ruins,” 20:31
  --Doge Mocenigo, 20:31
  --“George Washington” by Rembrandt Peale, 25:4
  --“Lady Donor and Two Daughters Kneeling,” 20:31
  --“Madonna, Child & St. John,” 20:31
  --Montgomerie, Alexander, 20:31
  --Natoire, Charles Joseph, 23:22
  --“Triumph of Amphitrite,” 20:31
  --“Triumph of Bacchus,” 20:31
  --Watteau, Louis Joseph, 23:22

Palace of Fine Arts (San Francisco), 24:23
Palm, Tage, 23:13, 24:16
Pannini, Giovanni Paolo, 22:26
Paris International Exhibition of Modern Decorative Art, 21:9
Peruvian Pottery-Nazca, 22:3
Pewabic Pottery, 22:25, 23:8
Photographer, 24:3
Plan of Operation, 18:7
Plan for academy, 23:23
Planetarium, 20:30
Plumer, James M., 26:12
Plumb, Helen, 21:10
Polio epidemic, 24:4
Pottery Studio and kiln, 24:9
Print Shop, 25:5
printing, 18:11

Ragnar, Gilliam, 22:1
Ramsden, Omar, 23:9
Ranke, Hermann, 25:4
Raseman, Rachel, 20:20
Rich, Daniel Catton, 24:21
Rich, Frances, 24:22
Rivera, Diego, 25:4
Robert C. Vose Gallaries, 25:9
Robineau, Adelaide, 23:8
Robinson, Edward G., 27:8
Robinson, Jay Thursten, 22:18, 22:28
Rockefeller, Nelson A., 27:7
role of Academy President/Director, 28:21
role of art education, 28:21
Rookwood Pottery, 22:28
Rust, Edwin C., 28:5

--Birmingham, Alabama “Negro housing”, 25:16
--Detroit City Plan, 25:13
--East coast lecture tour, 25:14
--Flint City Plan, 25:15
--lecture at 1931 AIA Convention (San Antonio), 26:13
--Memphis City Plan, 25:15
--National Art Week, 25:16
--resume, 25:14, 25:16
--Ryerson Lecture-Yale, 25:15
--Saginaw Planning studies, 25:16
--Saugatuck house design, 25:15
Saarinen, Eero, 23:25, 24:19, 25:13, 25:16
Saarinen, Lillian Swann, 25:16
   --exhibit, 25:6
   --studio looms, 20:20
   --tapestry, 20:23
Sachs, Paul J., 26:12
St. Paul Peace Monument, 24:21
Salaries, 25:5
Schmidt, Arthur O.A., 28:6
School of Architecture & Allied Arts-Ion Lewis Fellowship, 23:23
Schust, Florence, 28:5
Scripps, James E., 25:3
Sculpture,
   --“Pony Express”, 28:6
   --“Sunglitter,” 23:13
“Seascape,” 22:26
   --correspondence, 25:17
   --exhibition, 26:19, 26:20
Sharritt, Grace V., 25:9, 25:10
Sigma School (Stockholm), 24:1
Silver Department-plan of operation, 24:2
Silver Shop, 25:2
Siren, Osvald, 26:12
Small House competition, 25:14
Smith, Nelson, 28:5
Social Security Act, 25:7
Society for Testing Materials Convention, 25:6
Soyer, Raphael, 21:12
Speicher, Eugene, 22:29
Sphinx (lead), 21:14
Spink & Son, 22:4, 23:21
stained glass panels, 22:2
State of Michigan Highway Department, 25:6-7
statues,
   --Lynx, 21:19
   --“Mercury”, 10:10
   --wood statuettes, 22:2
Steele, Jack K., 23:1
Stein, Joseph, 28:5
Stephen Varni Company – gemstones, 25:8
Students-plan of study, 28:21
Stevens, William O., 25:5, 25:16
Stevenson, Butzel, Eaman & Long, 24:10
stone cutting, 18:11
Stone, Ralph, 20:9
Stratton Mary Chase Perry, 23:1
Stravost, Sir Henry, 24:19
Strengell, Gustaf, 21:11
Strengell, Marianne, 26:20
Studio building renovation, 24:4
Sturges, Walter, 28:6
Sugimura, Bunichiro, 28:6

Taliesin West, 25:9
Tamblyn, George O., 25:9
Tapestries,
   --“Parrot Blanket,” 23:13
   --Pietro Cattadori, 20:31
   --“The Egyptians,” 20:30
Telephone service, 25:7
Tengbom, Anders, 28:5
Tennessee Valley
   --Authority, 25:13
   --Project, 25:4
Texas Centennial Exposition, 24:21
Textile Department-plan of operation, 24:2
Textile Design Department, 25:5
“The Death of Wolfe” (Benjamin West), 20:30
“The Thinker,” 21:29
“Three Graces,” 22:30
Tiffany & Company-bronze lioness vase & stand, 23:15
Tilney, Bradford S., 28:5
“Torso of a Dancer,” 21:29
Trebilcock, Paul, 22:24
Triptych, 22:14
trucking service (deliveries, garbage), 25:6
Tut-Ankh-Amen throne, 22:4

United China Relief, Inc., 25:10-11
University of Illinois – Department of Art, 24:21
Unseth, Helen L., 28:5
Van Beyeren, A., 22:26
Van Leyden, Lucas, 20:31
Vesper Players, 47:3
Vettraino, Dominick, 25:5
Victor Animatograph Corporation, 25:5
Von Metzke, Ross, 28:6

Wallace, Mitchell, 23:25
Wastberg, Carin, 25:18
Watteau, Louis Joseph, 20:31
Weadock, Isabel, 26:12
Weaving, 18:11
--looms, 20:20
Wiley, Nan K., 24:11
Williams, Caroline Ransom, 25:4
Willums, Marta, 23:23
Wingerden, Edna C., 25:5
Wingerden, Edna S., 25:18
Winter, Andrew, 22:24
Winter, Arch, 25:16
Winter, Jessie, 25:14
Winter Jr., Milo Kendall, 28:5
Wirde, Maja Andersson, 25:13
Witt, Mr., 25:5
WJR (radio station), 25:10
Woodward Avenue signs, 25:6
Wonnberger, Carl G., 27:8
Wright, Frank Lloyd,
  --correspondence (1934-1937), 25:19
  --lecture, 26:12
WTMJ (Milwaukee, Wisconsin), 25:6
WWJ (radio station), 25:10

Young Jr., George, 25:5